



The Founders Academy

TFA Feb 2016 Board Meeting Agenda- Wednesday

2/17/16 at 4:00pm

1) Public Comments

2) Review and Approval of Minutes from January Board Meeting

3) Board Business:

- Discussion and vote on allowing photographs and video to be taken in classrooms, events / performances.
 - Kelly Griffin (Science Teacher) would like to add permission for photos in classroom for DonorsChoose thank you's which are required.
 - Samantha Prindiville (Chorus Teacher) would like to have permission to video and photograph at Performance (see page with Calendar dates of events)

4) Dean's Report (see attached)

5) Treasurer's Report:

6) Faculty Report Outline:

Enhancement of school's mission

New programs/projects

Curriculum & syllabus updates

7) Committee Reports: Outreach: Annual Fund Update

- a. Policy: 1st reading DRAFT DDC - DONATIONS ACCEPTANCE
- b. Finance:
- c. Outreach: Annual Fund update & Book donations to school

8) Next Meeting- March 16th

2016 TFA Board Meeting schedule

April 20th

May 18th

June 15th

July - No meeting

August 17th

Sept. 21st

Oct 19th

Nov 16th

Dec- no Meeting



The Founders Academy

School Board Meeting Minutes

January 20th, 2016

Board members present:

Richard Hyotte, Sarah Frischknecht, Lenka Steiger, Kim Lavalley, Patty Humphrey, Kevin Ahern, Sharon Carson, Brenda Lombardozi

Absent:

Kimberly Whitworth

Ex-Officio Board Members Present:

Maureen Mooney, Joelle Henry

Public Attendance:

Matt Southerton,

The meeting was called to order at 4:01 PM.

1) Public Comments

No public comments

2) Board Business:

Nominees presented themselves to the board.

Board nominations and vote on 2 open board positions (We have 3 candidates)

- Brenda Lombardozzi (see bio at the end)
- Lenka Steiger
- Kevin Ahern

Kim Lavalley nominated Brenda Lombardozzi and Sarah second it. Vote was taken and it was unanimous. Brenda accepted and is appointed to a 2 year term

Discussion followed on how we are so lucky to have the interest and unfortunately we only have 2 openings. Patricia Humphrey nominated Lenka Steiger and Sharon Second it. Vote was taken and it was unanimous. Lenka accepted and is appointed to a 2 year term.

The board appreciates the work that Kevin has done and hopes that he will work with one or more of the committees.

Committee Appointments

- Outreach- Brenda Lombardozzi
- Policy- Kim Lavelle

Richard Hyotte informed the board about potential abduction during a morning bus run. The authorities and the family of a child was informed immediately and the school handled everything well and quickly.

3) Review and Approval of Minutes from November's Board Meeting

****Sarah Frischknecht motioned to approve November board meeting minutes. Sharon Carson seconded. All voted in favor. ****

4) Dean's Report

1. **Admissions:** To date, Founders continues to double the number of applications in progress it had last year at this time. Last open house was January 19th. About 100 people, 35 families came. Miss Joelle Henry and Julian Henry were as guest speakers. The application deadline is January 29th, 2016.
 - 2.
 3. **Teacher Updates:** Mrs. Lopez returned after the holiday break. Three part-time employees signed extended employment agreements. Full faculty meetings are being held to discuss school-wide topics including mastery, advisory, character grading, writing across the curriculum, and other topics.
 - 4.
 - 5.
 6. **Executive Councilor Chris Sununu Visit:** Executive Councilor Chris Sununu visited the school on December 8, 2015.
 - 7.
 8. **U.S. Senator Kelly Ayotte Visit:** U.S. Senator Kelly Ayotte visited the school on January 7, 2016.
 - 9.
 - 10.
 11. **Annual Fund:** The Annual Fund began on “Giving Tuesday” via email, social media, and parent newsletter.
 - 12.
6. **School Library:** Grand Opening took place on November 24, 2015, and will have its own page on the web site. Students are required to apply for a “job” to help out. They need to fill out full job application including references.
 7. **Enterprise City:** Mrs. Weigler entered Founders in a raffle in which the school won a scholarship for up to 80 students to participate in the program at no cost (transportation not included). Tentative date of the trip is March 30, 2016 coordinated by Ms. Efraimson.
 8. **Charity:** The Random Acts of Kindness Club collected over 3,000 food items for Liberty House (homeless veterans) as well as Giving Tree gifts in December; Lopez Advisory (with the help of Dean Mooney) collected games and craft supplies for CHaD.
 9. **Volunteer(s) of the Quarter:** The Founders will recognize Volunteer(s) of the Quarter.
 10. **Field Trips:** “A Christmas Carol” at the Palace Theatre in December; February trip to Vertical Dreams for 9th graders; Enterprise City in March; Shakespeare Folio at Currier Gallery of Art in April.
 11. **Safety Committee:** The school conducted a lockdown drill during the change of classes.
 12. **Curriculum Committee:** The Committee has started to plan for the next school year in the subjects of History, English, Foreign Language, Technology. Mr. Van Ewyk chairs the committee.

13. **Scheduling Committee:** The Committee has started to plan for the next school year. Mr. McKenzie chairs the committee.

14. **FIRST LEGO League and Recycling:** Parent volunteers advised two teams for FIRST Lego League. Two recycling programs established at Founders as part of their projects.

15. **Copiers:** The Anson Family obtained two donated copiers for the school delivered on Saturday, January 16, 2016.

6) Faculty Report:

Miss Henry talked about teachers working on morning advisories, soon to be called “Round Table Discussions”. Mrs. Williams set a google document with links and resources for the teachers to help.

Midterms are going well but will need a better scheduling for the end of the year finales. The Founders has a math team that will compete next Saturday in a math completion in Bedford. All 6 students will be attending.

Teachers are also working on self-assessments.

7) Committee Reports:

- Outreach (A Founder's family will be donating a car for raffle)
- Policy
- Finance

Motion to adjourn at 5.15PM

8) Next Meeting- Feb. 17th

Calendar Dates of Events To be approved for Photographs and Videoing.

March

28th [COMBINED BAND/CHORUS CONCERT](#)

April

15th and 16th Drama Production

18th John Stark Day

22nd [FIELD TRIP: Shakespeare Folio at the Currier Gallery of Art](#)

May

9th and 10th science research and Inventor's fair

13th Field trip Science- 8th and 9th Grades

16th Field trip- science 6th & 7th Grades- Field and Forest trip

27th Great East Festival

June

6th [Field Trip: 8th & 9th Grade to Walden Pond](#)

6th Chorus Concert

7th Band Concert

2nd reading of Policy

DRAFT DDC - DONATIONS ACCEPTANCE

The Founders Academy accepts donations, both monetary, goods and in kind donations from various individuals and entities. Donations of an individual or organization's time and labor are specifically excluded from this policy.

While all donations are valued by the school it is necessary to insure acceptance of only those donations that may not have a negative impact on the school for any reason.

Specifically (but not exclusively), donations that may be a burden on Founders:

- Older appliances
- Dated computers or related equipment
- Chemicals (classroom or cleaning related)
- Any item that carries a disposal charge for any reason
- Software lacking the appropriate licenses

Any potential donation must be evaluated by and approved in the following order:

1. The Founders Academy Assistant Dean of Finance
2. The Founders Academy Dean

TFA Policy Committee Approved:

TFA Board of Trustees Approved:



Dean of School's Report
February 17, 2016

1. Admissions: The application deadline closed on January 29, 2016. Placement exams are in progress.
2. Honor Roll: The second quarter ended on January 22. The following percentages of students made the honor roll: 15% made High Honor Roll; 39% made Honor Roll; 12% made Honorable Mention.
3. Faculty Updates: Teacher assessments are in progress in three parts: self-assessments, in-classroom observations, and individual meetings. "Intent to Return" forms were distributed to faculty. Full faculty meetings are being held to discuss school-wide topics including mastery, advisory, discipline, character grading, writing across the curriculum, and other topics.
4. Curriculum & Scheduling Committees: The Curriculum Committee started to plan for the next school year in the main subjects and required electives. Mr. Van Ewyk chairs the committee. The Committee has started to plan for the next school year. Mr. McKenzie chairs the committee.
5. Founders' Web Site: Phrases capturing the school's mission are being added to the home page. "In the Words of Parents" and "In the Words of Teachers" sections are being added to the web site.
6. "Advisory" to "Round Table:" Advisory was be renamed "Round Table" and features a new and updated syllabus in preparation for next school year to enhance the school's mission.
7. Job Fair: Founders will host its first Job Fair on March 9 from 4 to 7pm at the school.
8. Popcorn Maker: Several Founders' families contributed an industrial sized popcorn maker.
9. Subcommittees: Three new subcommittees were created - Professional Development, Smarter Balanced Test 2016, and Furniture.
10. Smarter Balanced Test: The testing windows for 2016 are: March 29-May 6 for grade 6; and April 12 - June 10 grades 7 and 8.

11. Charity: Ms. Small's Round Table raised money for school supplies, and Ms. Henry's Round Table will be raising money for the Boys and Girls Club.
12. Teacher of the Month and Volunteer(s) of the Quarter: The Founders recognized Ms. Henry in February as Teacher of the Month, and Patrice Benard is the Volunteer of the Quarter.
13. Winter Soccer League: Parent volunteer Tim Filep coordinates and coaches an indoor soccer league, along with Ms. Eframson. They play at the Bedford Sportsplex.
14. Field Trips: Enterprise City in March; Shakespeare Folio at Currier Gallery of Art in April; Science lake cruise on Squam Lake and Field/Forest trip in May; Washington DC trip and Great East Festival in May; Walden Pond in June.
15. Dress Code & School Supplies 2016-2017: The school Dress Code, and supplies (for grades 6-8) will be announced in March for the 2016-2017 academic year.