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**The Somerset Hills School District**  
**Regular Meeting Agenda –February 15, 2017**  
**Executive Session – 6:00 P.M.**  
**Public Input & Action – 7:30 P.M.**  
**Community Room at Bernards High School**

**I. Call to Order & Welcome**

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Executive Session**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**V. Correspondence**

**VI. Report of the Superintendent**

1. Student/Staff Recognition

- Ryan VanDijk - BHS record in the 100 Breaststroke
- Jennifer Rupert - NJ Region All State Symphonic Band
- VFW Patriot Pen (BMS) winners
- Voice of Democracy (BHS) winners

2. Academic Report:

- TC Presentation

3. Student Representative Report - Frederick Ludtke

**VII. Public Questions & Comments**

We very much welcome input from the public. Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an

individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Questions and Comments will be limited to 30 minutes. Thank you for your input.

**VIII. Approval of Minutes\***

Action 1.      Approval of Minutes

Resolution      Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 18, 2017.

Action 2.      Approval of Minutes

Resolution      Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and meeting minutes for the Special Meeting with Bedminster Township School District January 25, 2017.

**IX. Finance**

A. Committee Report & Discussion:

B. Action Items:

Action      1.      Board Secretary & Treasurer Reports & Board Certification\*

Resolution      WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of January, 2017 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund		
(20) Special Revenue Fund		
(30) Capital Projects Fund		
(40)Debt Service Fund		
Total Government Funds		

*Board Secretary's Report and Treasurer's Report will be part of the Addendum.*

(1) From Secretary's Report

(2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action      2.      Approve 2016-2017 Budget Transfers\*

Resolution      Resolved that the Somerset Hills Board of Education approves the attached list of budget transfers for January, 2017.

Action      3.      Payment of Bills\*

Resolution WHEREAS, the Board Secretary has presented a check register for the month of January 2017 covering in the amount of \$5,037,192.70 with the recommendation that the checks be paid, and

Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	AMOUNT
(10) General Fund	\$3,444,785.10
(20) Special Revenue Fund	\$146,204.12
(30) Capital Projects Fund	\$378,629.02
(40) Debt Service Fund	0
(60) Cafeteria Fund	\$383.80
(90) Agency Fund	\$1,067,190.66
<b>TOTAL</b>	<b>\$5,037,192.70</b>

Action 4. Approve Parent Organization Fundraiser\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser for the 2016-2017 school year:

Organization	School	Event	Date
a) Fencing Team	BHS	Gift basket raffle at banquet	March 12, 2017
b) Girls Lacrosse	BHS	Burger Night at the Claremont Tavern	March 30, 2017
c) Laxbackers	BHS	House party for parents on the boys Lacrosse Team	March 10, 2017

Action 5. Approve Retro Payment\*

Resolution Resolved, that the Somerset Hills Board of Education approve payment for the health care benefit waiver for Employee # 009391 retro active from September 1, 2016.

Action 6. Approve Budgeted Bedminster Tuition Rate\*

Resolution Resolved, that the Somerset Hills Board of Education approve the budgeted tuition rate for 2017/18 Bedminster students at Bernards High School in the amount of \$17,500.00.

Action 7. Approve Parent Organization Fundraiser

Resolution Resolved, that the Somerset Hills Board of Education approve the following parent organization fund raiser for the 2016-2017 school year:

Organization	School	Event	Date
HSA	BES	Moms Night Out at the Old Mill Inn	April 27, 2017

Action 8. Accept Donation

Resolution Resolved, that the Somerset Hills Board of Education accept a donation of a Wurlitzer upright piano from Ms. Surman of Bernardsville NJ to be used at Bernardsville Middle School.

## X. Curriculum

A. Committee Report & Discussion:

B. Action Items:

Action 1. Approve Field Trips

Resolution Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
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a) BMS	Special Ed class- Bernardsville Post Office	Mar 8	4	3	0
b) BMS	Special Ed class- Bernardsville Train Station to Far Hills station	Mar 23	4	3	0
c) BMS	Special Ed class- Natirar Park	Apr 6 (4/19, 4/20 rain dates)	4	3	0
d) BMS	Special Ed class- Turtle Back Zoo- W.Orange	May 18	4	3	0
e) BMS	7th Grade Class- Old Town Philadelphia	June 6	135	10	7

Action 2. Approve Field Trips\*Resolution

Resolved, that the Somerset Hills Board of Education approve the following field trips:

School	Trip	Date(s)	# of Students	# of Faculty	# of Chaperones
a) BHS	Accuplacer Test - RVCC	Jan 24	1	1	0
b) BHS	Eng IV, no letter classes - Guest readers for Bedwell Read Across America	Mar 2	17	2	0
c) BHS	Jazz Ensemble- Duke Ellington Jazz Festival Performance- Philadelphia	Mar 14	22	1	1
d) BHS	Jazz Ensemble- Livingston HS Jazz Festival Performance	April 1 (Sat)	22	1	1
e) BHS	WL Poetry Contest Participants- Wm Patterson Univ,	May 18	16	2	0

Action 3. Approve Professional DevelopmentResolution

Resolved, that the Somerset Hills Board of Education approve the following professional development:

School	Name	Workshop/Conference	Est. Cost	Date
a) BES	Berardi, Anne	Pediatric Physical Assessment- Monmouth Univ- W. Long Branch, NJ	\$95.00	Feb. 25 (Sat)
b) BES	Brooten,Darcey	Presenting at NJ Council for Social Studies- Time, Place and Citizenship - Rutgers	\$39.00	Mar. 14
c) BES	Crowley, Sue	Winners 2017 (books published in 2016 for K-6) - Whippany	\$209.00	May 12
d) BES	Och, Laurie	Lesson Study Annual Conf.- Chicago	\$1,026.00	May 11-12
e) BES	Paterno, Amy	NJAHPERD Convention- Long Branch	\$155.65	Feb. 27
f) BES	Vu, Truc-Lan	Lesson Study Annual Conf.- Chicago	\$1,026.00	May 11-12
g) BHS	Cerza, Angela	AP Psychology Reading- Tampa, FL	\$600	June 12- 16
h) BHS	Corbett,Michael	SC Assistant Principals Roundtable	0	Feb. 3
i) BHS	Corbett, Michael	Bomb Threat Assessment, Awareness and Response-Clinton Twp Middle School	0	Feb. 16
j) BHS	Ellis, Amanda	Vanderbilt Counselor Conference- Nashville	\$157.40	April 4-6

k) BHS	Falk, Lisa	Research Based Vocabulary Instruction for ELLs- Washington,DC	\$948.00 Paid through Title III Grant	May 11 & 12
l) BHS	Falk, Lisa	Presenting on the Education of Students with Interrupted Formal Education - New Brunswick	\$249.00	June 1-2
m) BHS	Falletta, LuAnn	PreCalculus Teaching Ideas- Rutgers	\$165.00	Mar. 17
n)BHS	Falzarano, Jeff	NJ Writing Alliance Conference- W.Orange	\$13.02`	Mar 8
o) BHS	Ferrara, Jim	AP STEM Roundtable-Randolph HS	0	Feb. 7
p)BHS	Ferrara, Jim	AP Physics Reading - Kansas City, MO	0	May 29- June 9
q) BHS	Garay, Janet	Research Based Vocabulary Instruction for ELLs - Washington, DC	\$2,118.19 Paid through Title III Grant	May 11 & 12
r) BHS	Garay, Janet	Presenting on the Education of Students with Interrupted Formal Education - New Brunswick	\$249.00	June 1-2
s) BHS	Gray, Paula	PreCalculus Teaching Ideas- Rutgers	\$165.00	Mar. 17
t) BHS	Hoppe, Mike	VP Meeting- Montgomery HS	\$16.12	Feb. 3 (am)
u) BHS	Hoppe, Mike	Wide World of Sports-Baseball/Boys LAX training - Orlando	\$1,683.89	Mar.16- 19
v) BHS	Hunkele, Heather	NJ Writing Alliance Conference- W.Orange	0	Mar. 8
w) BHS	Hunkele, Heather	Columbia Scholastic Press Assoc Conv.- Newspaper & Yearbook Training & Development-NYC	\$188.00	Mar 16-17
x) BHS	Kaplan, Dan	“The Reconstruction Era and the Fragility of Democracy”- NYC	\$292.00	Mar. 9-10
y) BHS	O’Brien, Janice	NJ Writing Alliance Conference- W.Orange	\$8.06	Mar 8
z) BHS	O’Brien, Janice	Columbia Scholastic Press Assoc Conv.- Yearbook Training & Development-NYC	\$188.00	Mar 16-17
aa) BMS	Calabrese, Eric	NJ Council for Social Studies - Teaching Time, Place & Citizenship -Rutgers	\$60.60	Mar. 14
bb) BMS	Dempsey, Gretchen	SC Principal’s Roundtable- Somerville	0	2/23, 3/23, 4/27, 5/25, 6/22
cc) BMS	Lacotta, Kathy	National Art Education Assn National Convention,. NYC	\$195.00	Mar. 2-3
dd) BMS	Ryan, Suzanne	NJ State School Nurse Assoc Annual Conf. - Iselin	\$269.00	Mar. 25 (Sat)
ee) BMS/ BHS	Dokus, Sam	Glazier Atlantic City Football Clinic- concussion and injury prevention	\$32.00	Feb. 24
ff) BMS/ BHS	Dokus, Sam	“The Reconstruction Era and the Fragility of Democracy”- NYC	\$317.00	Mar. 9-10
gg) District	Ayers, Karen	Autism NJ Transition Conference - Woodbridge	\$112.02	May 1

hh) District	Catelli, Michael	K-6 Social Studies Conference- Rutgers	\$35.00	Mar. 14
ii) District	Kolmer, Grant	Lesson Study Annual Conf.- Chicago	\$993.00	May 11-12
jj) District	McDougal, Dan	NJ Buildings & Grounds Expo/Conf- Atlantic City	\$612.41	Mar.13- 15
kk) District	Worstell, Laura	NJ State School Nurse Assoc Annual Conf. - Iselin	\$206.00	Mar. 25 (Sat)

**XI. Facilities & Operations**

A. Committee Report &amp; Discussion:

B. Action Items:

Action1. HIB Report

Resolution Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on February 15, 2017 and upheld the findings and/or consequences recommended by the Superintendent.

Action2. Approve 2017-2018 School Calendar\*

Resolution Resolved, that the Somerset Hills Board of Education approve the calendar for the 2017-2018 school year.

**XII. Policy**

A. Committee Report &amp; Discussion:

B. Action Items:

Action1. First Reading

Resolution Resolved, that the Somerset Hills Board of Education approve the first reading of the following policies and regulations: (attachment)

<b>Policy #</b>	<b>Title</b>
a) 1510 P	Americans with Disabilities Act
b) 1510 R	Americans with Disabilities Act
c) 2415.30 P	Title 1 - Educational Stability for Children in Foster Care
d) 2418 P	Section 504 of The Rehabilitation Act of 1973 - Students
e) 2418 R	Section 504 of The Rehabilitation Act of 1973 - Students
f) 8330 P	Student Records
g) 8330 R	Student Records

**XIII. Personnel**

A. Committee Report &amp; Discussion:

B. Action Items:

All personnel action is on the recommendation of the Superintendent.

Action1. Accept Resignation

Resolution Resolved, that the Somerset Hills Board of Education accept the resignation of the following employee:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective</b>
Scherp, Lauren	BES	Special Education Paraprofessional	3/3/17

Action 2. Approve Appointment Certified StaffResolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following certified staff for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) Terraglia, Cristina	BES	ABA Teacher	new	BA	1	\$52,990 (prorated)	2/3/17
b) Feldman, Katelyn	BES	Spanish Teacher	Dominguez	BA	1	\$52,990 (prorated)	3/1/17
c) Palmieri, Jeremy	BES	Physical Education Teacher	Wilkinson	BA	1	\$52,990 (prorated)	2/6/17

Action 3. Approve Appointment Non-Certified StaffResolution Resolved, that the Somerset Hills Board of Education approve the appointment of the following non-certified staff for the 2016-2017 school year:

Name	School	Position	Replace	Level	Step	Salary	Effective
a) DaSilva, Stacie	BES	Special Education Paraprofessional	new	B	4	\$16.13/hour	1/26/17
b) Cherniak, Jessica	BMS	Special Education Paraprofessional	Felder	B	1	\$15.54/hour	1/24/17

Action 4. Approve Parenthood LeaveResolution Resolved, that the Somerset Hills Board of Education approve the following parenthood leave for the 2016-2017 school year:

Name	School	Position	Date
Boylan, Kristen	BMS	Media Specialist	5/31/17 -9/1/2018

Action 5. Approve Staff Member StudentsResolution Resolved, that the Somerset Hills Board of Education approve the following children of staff members as district students for the 2016-2017 school year.

Grade K	Lauren Smith
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Action 6. Approve Co-Curricular PositionResolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular position for the 2016-2017 school year:

Name	School	Position	Stipend
Porter, Shane	BMS	Softball: Assistant Coach	\$2,733

Action 7. Amend Co-Curricular PositionsResolution Resolved, that the Somerset Hills Board of Education amend the following co-curricular positions for the 2016-2017 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Stipend</b>
a) Bracho, Diana	BMS	Student Council (3 months split)	\$417
b) Hartt, Brian	BMS	Student Council (3 months split/7 months full load)	\$2,361

Action 8. Rescind Co-Curricular Positions\*

Resolution Resolved, that the Somerset Hills Board of Education rescind the following co-curricular position for the 2016-2017 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Stipend</b>
a) Patricia McMillian	BHS	Tennis: Men's Head Coach	\$7,200
b) Clark, Kelly	BHS	Assistant AD: Spring	\$3,800

Action 9. Approve Co-Curricular Position\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following co-curricular position for the 2016-2017 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Stipend</b>
a) Clark, Kelly	BHS	Tennis: Men's Head Coach	\$7,200
b) Palek, Timothy	BHS	Golf Assistant	\$2,500

Action 10. Rescind Overload Extension\*

Resolution Resolved, that the Somerset Hills Board of Education rescind the following overload extension for the 2016-2017 school year:

<b>Name</b>	<b>Subject/School</b>	<b>Overload</b>	<b>Length</b>	<b>Salary</b>
Gray, Paula	Math - SIP/BHS	5 periods per week	MP3	\$4,476

Action 11. Approve Volunteers\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following volunteers for the 2016-2017 school year:

<b>Name</b>	<b>Volunteer</b>
a) Froyland, Megan	BHS Softball Coach
b) Lan, Cameron	BHS Girls Lacrosse Coach
c) McMillan, Patricia	BHS Boys Tennis Coach
d) DeLeon, Zach	BHS Baseball Coach
e) Femenella, Matthew	BHS Boys Lacrosse Coach
f) Whitty, Dean	BHS Boys Lacrosse Coach
g) Grau, Jianna	BHS Spring Track Coach

Action 12. Approve Substitutes\*

Resolution Resolved, that the Somerset Hills Board of Education approve the following substitutes for the 2016-2017 school year:

<b>Name</b>	<b>Substitute Position</b>	<b>Certification</b>
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a) Greenfield, Samuel	Teacher/Paraprofessional	Substitute Credential
b) Gabriele, Sharon	Nurse	RN License & Substitute Credential

**XIV. Public Questions & Comments**

**XV. Strategic Planning Committee**

**XVI. Supplementary Matters**

**XVII. Adjournment**

**Resolutions:**

**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: 1) tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; 2) new capital construction to be used by the sending district's pupils; 3) appointment, transfer or removal of teaching staff serving the sending district's pupils, including central administration; 4) addition or deletion of curricular or extracurricular programs involving the sending district's pupils.