

9. GENERAL ADMINISTRATION

9.2 Authorization for Board Member Travel

BACKGROUND INFORMATION: At the May 7, 2009 board meeting, protocol requiring the board to authorize all board member travel was established. The 2010-11 travel budget for the board was reviewed, discussed and approved as part of the June 17, 2010 district budget submittal.

CURRENT CONSIDERATIONS: Ms. Amy Covert, as the board's designated representative for NAFIS activities, is requesting authorization to travel to San Antonio, TX on January 6-9, 2011 to attend the Impact Aid Section 8002 Winter, 2011 meeting. Cost of travel is estimated as follows:

Conference registration	\$ 180.00
Air Fare	\$ 654.00
Hotel (3 (2) nights @ \$122.59 inc. tax)	\$ 367.77 amended \$245.18
Meals (4 (3) days @ \$50 per day)	\$ 200.00 amended \$150.00
Miscellaneous	\$ 50.00
Estimated total cost of travel	\$1,451.77 amended \$1,279.18

FINANCIAL IMPLICATIONS: The travel budget for the Board for 2010-11 is \$18,700.00. To date, \$2,620 has been spent however, approximately \$10,000 has been approved for the annual CSBA conference.

SUPERINTENDENT'S RECOMMENDATION: In accordance with the board's adopted protocol, it is recommended that the board review the proposed travel and determine if it wishes to authorize this travel activity.