

**SIERRA SANDS UNIFIED SCHOOL DISTRICT**

**Board of Education  
Special Concurrent Meeting**

**March 14, 2013  
Ridgecrest City Council Chambers  
100 West California Avenue  
*www.ssusdschools.org***

*We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive*

**A G E N D A**

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert  
Judy Dietrichson  
Bill Farris, President  
Tom Pearl  
Kurt Rockwell, Vice President/Clerk  
Michael Scott  
Sean Anderson, Student Board Member

Joanna Rummer, Superintendent

ADOPTION OF AGENDA

10. CONSTRUCTION ADMINISTRATION

10.4 Approval of the Selection of an Architectural and Engineering Firm and Authorization to Negotiate a Contract for Services in Connection with the DoD School Facilities Construction Project

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ADJOURNMENT

## 10. CONSTRUCTION ADMINISTRATION

### 10.4 Approval of the Selection of an Architectural and Engineering Firm and Authorization to Negotiate a Contract for Services in Connection with the DoD School Facilities Construction Project

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BACKGROUND INFORMATION: In November 2012, the Department of Defense (DoD) through the Office of Economic Adjustment awarded two DoD School Facilities Construction Grants in the amounts of \$31,909,274.00 and \$39,542,838.00 for the completion of the Sherman E. Burroughs High School modernization project and the relocation and construction of Murray Middle School at a new site. The terms and conditions of both grant agreements require that all expenditures including contracts comply with Federal Procurement Regulations. Additionally, both schedule and cost perimeters are stringent and cannot be adjusted. It is imperative that architectural and engineering services be secured immediately in order to obtain a completed DSA design package as soon as possible. Toward that end, district staff in consultation with counsel has taken the following actions:

1. Originated a comprehensive request for proposal for each project.
2. On 2/13/13, the district advertised for proposals in the Daily Independent, the News Review, The Bakersfield Californian, The Antelope Valley Press, the Orange County Register, and multiple architectural publications. It also published the solicitation on its website and sent information by email and telefax to all 13 architectural and engineering firms in its interested vendor files.
3. On 2/22/13, a non-mandatory job-walk was held at both sites. Thirteen interested parties participated in the job-walk. It should be noted that all architectural and engineering firms, including those not participating in the job-walk, were eligible to submit proposals.
4. On 3/1/13 at 2:00 p.m., proposals were opened, recorded and witnessed by district staff. Proposals were received by ten (10) architectural and engineering firms.
5. On 3/1/13, staff began to distribute the proposals to the district review committee consisting of district administrative staff and one community member as well as legal counsel as non-voting observers for their review. All 10 architectural and engineering firms submitted proposals for both projects.
6. On 3/8/13, the review committee met to discuss the results of their review.
7. On 3/13/13, interviews between the top 5 proposers and the district review committee were held at the district office.
8. Westberg + White, Inc. was selected by the review committee.
9. Westberg + White, Inc. has been in business for 26 years and is experienced in school construction. The committee believes that this firm is equipped to provide the needed services effectively, efficiently and in a timely manner.

Approval of the Selection of an Architectural and Engineering Firm

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CURRENT CONSIDERATIONS: The purpose of this board item is to request approval of the selection of Westberg + White, Inc. by the board and request board authorization to enter into contract negotiations.

FINANCIAL IMPLICATIONS: To be determined upon conclusion of the agreement.

SUPERINTENDENT'S RECOMMENDATION: It is the superintendent's recommendation that the board approve the selection of Westberg + White, Inc. as the provider of architectural and engineering services on the DoD School Facilities Modernization and Construction Projects and authorize staff to negotiate a contract immediately.