

**MINUTES OF THE REGULAR MEETING/STUDY SESSION  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
November 20, 2019**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:37 p.m. in the Library of Branciforte Middle School, 315 Poplar Ave., Santa Cruz, CA.

**Public Comments for Agenda Items**

None

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 5:59 p.m. in the Library of Branciforte Middle School, 315 Poplar Ave., Santa Cruz, CA.

**Attendance at Meeting**

Patty Threet	Deb Tracy-Proulx	
Claudia Vestal	Sheila Coonerty	Cindy Ranii

**Absent:**

Jeremy Shonick, Board Member  
Deedee Perez-Granados, Board Member  
Jasmyn Lopez, Student Board Representative, Harbor High School

Violet Edwards, Student Board Representative, Santa Cruz High School

Kris Munro, Superintendent  
Dorothy Coito, Assistant Superintendent, Educational Services  
Molly Parks, Assistant Superintendent, Human Resources  
Jim Monreal, Assistant Superintendent, Business Services  
Members of the Audience

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

MSP (Ranii/Coonerty) 5-0, the Board of Education approved the minutes of meeting October 30, 2019.

**GENERAL PUBLIC BUSINESS**

**Consent Agenda**

6.1.1. Budget Transfers, 6.1.2. Disposition of Surplus Property, 6.1.3. Purchase Orders, Bids, & Quotes, 6.1.4. Warrant Register, 6.2.1.1. Business Services: Resolution 14-19-20 for Authorizing Signature of Assistant



### **Study Session Debrief:**

The Trustees discussed the presentations and their experiences.

#### **6.5.3. New Business: Resolution 13-19-20 Board Vacancy Opening**

Superintendent Munro brought forth Resolution 13-19-20 to open a seat on the Board of Education due to a vacancy created on November 21, 2019 when Trustee Deanne Perez-Granados resigns. Per Educational Code section 5091, the governing board of the district shall either make a provisional appointment or order an election to fill the vacancy within sixty (60) days of the vacancy.

Superintendent Munro recommended the approval of Resolution 13-19-20 to open a seat on the Board of Education due to vacancy, and to make a provisional appointment according to the timeline presented in the Board book.

MSP (Vestal/Ranii) 5-0, the Board of Education approved Resolution 13-19-20 to formally open a seat on the Board of Education and to make a provisional appointment according to the timeline presented in the Board book.

#### **6.5.4. New Business: Application Screening Committee for Trustee Appointment Process**

Superintendent Munro highlighted the stipulation in Resolution 13-19-20, in which the Board authorizes the formation of a subcommittee of the Board and administration, if the number of applicants for the Board vacancy appointment exceeds six (6) total, to screen applications and present six (6) finalists to the Board.

Superintendent Munro recommended the formation of an Application Screening Committee following the Board Reorganization item at the December 18<sup>th</sup> Board Meeting if the number of applicants exceeds six total.

MSP (Threet/Coonerty) 5-0, the Board of Education approved the formation of an Application Screening Committee during the Trustee Appointment process if the number of applicants exceeds six total.

### **9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting 8:19 p.m.

### **Board Meeting Schedule Information**

1. The Regular Meeting on December 18, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA. **Meeting Date Change Noted Here.**
2. A Special Meeting of the Board on January 8, 2020, 6:00 p.m., will be held in the County Office of Education, Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on January 15, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting/Study Session on January 22, 2018, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
5. The Regular Meeting on February 5, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

6. The Regular Meeting on February 19, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on March 4, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on March 18, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Governance Retreat on March 22, 2019, 9:00 a.m., will be held at the District Office, Room 5, 133 Mission Street Suite 100, Santa Cruz, CA.
10. The Regular Meeting on April 15, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting/Study Session on April 29, 2020, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
12. The Regular Meeting on May 6, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
13. The Regular Meeting/Study Session on May 20, 2020, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
14. The Regular Meeting on June 3, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
15. The Regular Meeting on June 17, 2020, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

**<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>**

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deborah Tracy-Proulx, President  
Board of Education