

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
JANUARY 13, 2021**

**Convene Closed Session**

Board President Vestal called this Closed Session Meeting to order at 5:30 p.m.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Vestal called this Regular Meeting Open Session to order at 6:33 p.m.

**Attendance at Meeting**

Sheila Coonerty	John Owen	Cindy Ranii	Deb Tracy-Proulx
Jeremy Shonick	Patricia Threet	Claudia Vestal	

Absent: Student Board Representative Sophie Nigh  
Student Board Representative Xhu Lopez Guzman

Kris Munro, Superintendent  
Dorothy Coito, Assistant Superintendent, Educational Services  
Molly Parks, Assistant Superintendent, Human Resources  
Jim Monreal, Assistant Superintendent, Business Services  
Members of the Audience

**Welcome and Format**

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**3.2. Agenda Changes, Additions, or Deletions & Announcements**

Superintendent Munro stated item 8.1.3.3. on the agenda changed from Job Description: Assistant Director of Facilities to Job Description: Assistant Director of Maintenance & Operations.

**PUBLIC COMMENTS**

GSCFT President Casey Carlson shared a resolution that was passed unanimously at the Union's last general membership meeting. The resolution was submitted to district leadership and the Board of Trustees. The resolution was also passed by offices of the SCCCE. President Carlson reiterated that the Union is committed to returning to the classroom, but not until the vaccine has been distributed to employees.

**SUPERINTENDENT'S REPORT**

**Superintendent's Report**

Superintendent Munro reported site counselors are supporting college preparedness by continuing to develop the Santa Cruz County College & Career Commitment Handbook with community partners and are providing ongoing financial aid workshops. Sites continue to plan for Hybrid instruction and continue to conduct home visits to support student engagement. Counselors are providing telehealth counseling and weekly support groups for students. Superintendent Munro shared updates on the district's efforts to eliminate the achievement gap -- most notably sites plan to expand small cohorts by the end of the month, and the ARK hired a credit recovery teacher for each comprehensive high school. The District also plans to train classified staff in intervention curriculum. The ventilation study continues at each site and the results will be posted to the District website when we have the final report. Central Office staff will attend the Governor's Budget Workshop at the end of the week. Santa Cruz City Schools is working in collaboration with the County Office of Education to develop and implement a vaccination plan for all county schools. The District is also collaborating with Dignity Health to set up a vaccination clinic at Harbor High School. Superintendent Munro also shared the District hired a new Chief of Communication and Community Engagement.

### **Student's Report**

None

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Ranii thanked the community and staff for reaching out to the Board to share input. She reported attending a webinar hosted by UCSC on the teaching and learning environment during distance learning. During the Winter Break Trustee Ranii had dialogue with former education colleagues to get additional perspectives and input on how they are handling instruction during the pandemic.

Trustee Owen thanked the community for sharing input and feedback with the Board. Trustee Owen attended a training from CSBA for new trustees. He shared that he was heartened to hear that many of the recommendations from CSBA for Board practice are already in practice by the Santa Cruz City School Board of Education. Trustee Owen expressed pride and gratitude to serve in this district. He concluded his report by sharing a sentiment made by one of the speakers at the training, that public schools are the core of democracy.

Trustee Threet did not have a report to share.

Trustee Shonick did not have a report to share.

Vice President Tracy-Proulx did not have a report to share.

Trustee Coonerty did not have a report to share.

### **Board President's Report**

Board President Vestal reported attending Dr. Sabbah's update on the COVID vaccine and distribution plans for county school district employees. She also expressed her appreciation for emails and input from the community.

## **APPROVAL OF MINUTES**

1. MSP (Ranii/Coonerty) 7-0, the Board of Education approved the Minutes of December 2, 2020 meeting.
2. MSP (Ranii/Coonerty) 7-0, the Board of Education approved the Minutes of December 15, 2020 meeting.

## GENERAL PUBLIC BUSINESS

### Consent Agenda

8.1.1.1. Second Quarter Williams Report, 8.1.1.2. School Accountability Report Cards, 8.1.2.1. Purchase Orders, Bids, & Quotes, 8.1.2.2. Warrant Register, 8.1.2.3. Budget Transfers, 8.1.3.1. Personnel Actions – Certificated, 8.1.3.2. Personnel Actions – Classified, 8.1.3.3. Job Description: Assistant Director of Maintenance & Operations, 8.1.3.4. Job Description: Lead Custodian, 8.1.3.5. Updated Stipend Schedule, 8.2.1.1. Nonpublic School: Chartwell School, 8.2.1.2. Agreement for Professional Services: Private School Placements, 8.2.2.1. Geo H. Wilson Ventilation Modification: Branciforte Middle School, 8.2.2.2. Geo H. Wilson Ventilation Modification: Bay View Elementary School, 8.2.2.3. Geo H. Wilson Ventilation Modification: Soquel High School, 8.2.2.4. Geo H. Wilson Ventilation Modification: Santa Cruz High School, 8.2.2.5. Geo H. Wilson Ventilation Modification: Harbor High School, 8.2.2.6. Geo H. Wilson Ventilation Balancing: Soquel High School, 8.2.2.7. Geo H. Wilson Ventilation Balancing: Harbor High School, 8.2.2.8. Geo H. Wilson Ventilation Balancing: Branciforte Middle School, 8.2.2.9. Climatec Memorandum of Understanding, 8.2.3.1. Consultant Services Agreement: Leadership Coaching, 8.3.1 Geo H Wilson: Change Order 1: Westlake Elementary School Sewer Repairs, 8.3.2. Locatelli Moving & Storage Inc.: Change Order 1: Bay View Elementary School Moves, 8.3.3. PPD Multimedia Inc.: Quote: Harbor High School Logo, 8.3.4. PSR Electric: Change Order 1: Santa Cruz High School Site Lighting

Trustee Coonerty motioned to approve the consent agenda except for item 8.1.1.2. School Accountability Report Cards and item 8.1.3.3. Job Description: Assistant Director of Maintenance & Operations. Trustee Owen seconded the motion.

The motion was passed by the following roll call vote:

#### **Roll Call Vote:**

Coonerty – Yes	Owen – Yes	Ranii – Yes	
Shonick – Yes	Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes

### Closed Session Items

#### **Report of Actions Taken in Closed Session**

Board Vice President Coonerty reported the following actions during closed session:

1. Ms. Munro shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Munro did not have any information to share with Trustees regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Ms. Munro shared information and received direction regarding negotiations with the GSCFT.
4. The Board reviewed the Superintendent’s 2020-21 Goals.

## ITEMS TO BE TRANSACTED AND/OR DISCUSSED

**8.5.1.1. Staff Report: Update on Expanding In-Person Services & Academic Interventions and Support**

Superintendent Munro shared an update on the District's efforts to expand in-person services and provide academic intervention and support. Superintendent Munro also shared updates on Governor Newsom's plan to reopen schools and the current county COVID data. She shared that there is a delay in the COVID data that is posted on the state's website. Given Santa Cruz County's current rate of COVID spread, the District is not eligible for the incentive proposal at this time. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board.

Public Comment: GSCFT President Casey Carlson shared concerns about Governor Newsom's reopening plan. She reported speaking with legislators and concerns were raised about inequity that may arise as a result of the plan.

#### **8.1.1.2. School Accountability Report Cards**

The School Accountability Report Cards are published annually by each school district. The purpose of the report cards is to provide parents and the community with important information about each public school, and to show that each school is compliant with state standards. School Accountability Report Cards reflect information from last school year, not the current year. Trustees asked questions and made comments.

MSP(Ranii/Tracy-Proulx) 7-0, the Board of Education approved the School Accountability Report Cards.

#### **8.5.3.1. Staff Report: Bond Budget Update**

Mark Bartos of Bartos Architecture presented an update on the Bond Measures A and B budgets. This report was information in nature and no action was taken by the board. Trustees asked questions and had discussion.

#### **8.5.3.2. Staff Report: Bond Project Update**

Ralph le Roux of MADI Architectures provided an update on Measures A and B bond projects for Bay View Elementary, DeLaveaga Elementary, Branciforte Small Schools, Natural Bridges, and Soquel High School. Trustees asked questions and made comments. This report was informational in nature and no action was taken by the board.

#### **8.5.3.3. New Business: Bond Set Aside Projects**

Assistant Superintendent Monreal and Director of Facilities Miller presented a recommendation for projects to be funded by the District Bond Set Aside. The District Bond Set Aside is intended to provide funding to support projects for needs that are a districtwide resource. Per direction received from the Board at the Business Services Study Session in October 2020, staff also presented other funding sources that could be used to support the projects. Two proposals were presented; the first recommended all four projects be funded by the District Bond Set Aside. The second proposal allocated 1.6M from Elementary RDA, with the remaining monetary needs to come from District Bond Set Aside to fund the projects. Trustees asked questions and had discussion.

MSP(Coonerty/Ranii) 0-6, the motion to fund the projects entirely from District Bond Set Aside failed. Trustee Coonerty was unable to vote due to loss of internet connect.

MSP(Owen/Threet) 7-0, the motion to allocate 1.6M from Elementary RDA, in addition to District Bond Set Aside to fund the projects passed.

**8.1.3.3. Job Description: Assistant Director of Maintenance & Operations**

At the December 2, 2020 Board Meeting, the Board discussed reorganizing the Maintenance, Operations and Transportation department for a more efficient use of human and fiscal resources to meet district needs. Per direction given by the Board, staff revised the job description for Assistant Director of Maintenance and Operations. The Assistant Director will support bond projects, oversee day to day maintenance projects, and oversee custodial and grounds maintenance. Trustees asked questions and had discussion.

MSP(Threet/Coonerty) 7-0, the Board of Education approved Job Description: Assistant Director of Maintenance & Operations.

**8.5.5.1. Board Policies: First and/or Final Reading for CSBA Revisions & Updates and Revisions of Board Bylaw 9220**

Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. In addition to the regular board policy updates, staff has included a proposed revision to BB 9220 Governing Board Elections. This policy has been updated in reflect the District's change from at-large elections to trustee area elections.

Trustee Threet motioned to bring the policies back for a second reading at the next regular board meeting. Trustee Owen seconded the motion.

MSP(Threet/Owen) 7-0, the Board of Education voted to bring the board policies back for a second reading at the next regular board meeting.

**8.4.4. Discussion: Potential Items for Futures Agenda**

Trustee Threet requested the Board look into tools or practices to help evaluate and support facilities and management planning.

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 8:55 p.m.

**Board Meeting Schedule Information**

1. The Regular Meeting on January 13, 2021, 6:30 p.m., will be held remotely via Zoom.
2. The Regular Meeting/Study Session on January 27, 2021, 6:30 p.m., will be held remotely via Zoom.
3. The Regular Meeting on February 10, 2021, 6:30 p.m., will be held remotely via Zoom.
4. The Regular Meeting on February 24, 2021, 6:30 p.m., will be held remotely via Zoom.
5. The Regular Meeting on March 10, 2021, 6:30 p.m., will be held remotely via Zoom.
6. The Regular Meeting on March 24, 2021, 6:30 p.m., will be held remotely via Zoom.
7. The Regular Meeting on April 14, 2021, 6:30 p.m., will be held remotely via Zoom.

8. The Regular Meeting/Study Session on April 28, 2021, 6:30 p.m., will be held remotely via Zoom.
9. The Regular Meeting on May 5, 2021, 6:30 p.m., will be held remotely via Zoom.
10. The Regular Meeting/Study Session on May 19, 2021, 6:30 p.m., will be held remotely via Zoom.
11. The Regular Meeting on June 2, 2021, 6:30 p.m., will be held remotely via Zoom.
12. The Regular Meeting on June 16, 2021, 6:30 p.m., will be held remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:

[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Claudia Vestal, President  
Board of Education