

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
MAY 5, 2021**

Convene Closed Session

Board President Vestal called this Closed Session Meeting to order at 5:00 p.m.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Vestal called this Regular Meeting Open Session to order at 6:30 p.m.

Attendance at Meeting

Sheila Coonerty	John Owen	Cindy Ranii	Jeremy Shonick
Patricia Threet	Deb Tracy-Proulx	Claudia Vestal	

Absent: Student Board Representative Sophie Nigh
Student Board Representative Xhu Lopez Guzman

Kris Munro, Superintendent
Dorothy Coito, Assistant Superintendent, Educational Services
Molly Parks, Assistant Superintendent, Human Resources
Jim Monreal, Assistant Superintendent, Business Services
Members of the Audience

Welcome and Format

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

3.2. Agenda Changes, Additions, or Deletions & Announcements

None.

PUBLIC COMMENTS

Community Member Tom Crahen shared with the board thoughts and ideas for the CTE program in the District, primarily around program evaluation to measure student outcomes and reassess student interest in current programs. Mr. Crahen suggested a review of the CTE program be conducted every two years.

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro began her report by sharing Elementary students began five days of in-person instruction on April 19. School sites are finalizing their master schedules for next year, as well as plans for graduation and promotion ceremonies. Advanced placement testing is taking place this month, in addition to

CAASSP testing and other local assessments. Both Soquel High and Harbor High hosted vaccine clinics for students ages 16-18. Superintendent Munro thanked Dignity Health, Safeway, Superintendent Sabbah, and district staff for their efforts and partnership to provide vaccines for students. Staff continue to hire teachers for summer school and encourage student enrollment. The secondary district had their Federal Program Monitoring Audit last month. Human Resources continues to hire staff for the 2021-22 school year. Sites and departments are holding ongoing staffing meetings to monitor enrollment and staffing for 2021-22. Business Services has been meeting with sites and departments to develop the 2021-22 budget. The District continues to collaborate with Dignity Health by hosting a community vaccination clinic at Branciforte Middle School. Superintendent Munro and staff continue to attend and host community meetings such as District committees and webinars for parents and families. The District's Chief of Communication began creating and posting weekly video updates to strengthen communication with the community.

Student's Report

None.

BOARD MEMBERS' REPORTS

Board Members' Reports

Trustee Owen reported attending the CTE Advisory Committee meeting, and thanked Director Hodges for her work in organizing the meeting and discussion. Trustee Owen shared he feels the committee is on the right track and was pleased to see more community members involved.

Trustee Shonick did not have a report to share.

Trustee Ranii reported attending the advisory committee meeting for Watsonville/Aptos/Santa Cruz Adult Ed, where they gave an update regarding their start to in-person instruction on April 19, as well as summer school programs. Trustee Ranii thanked the Superintendent and the administrative team, as well as all staff, for their ongoing work and effort over the past 14 months, to bring students back to in-person learning.

Trustee Threet did not have a report to share.

Trustee Coonerty also reported attended the CTE Advisory Committee meeting and thanked Director Hodges for her work in planning and facilitating the meeting. Trustee Coonerty thanked the entire community for their partnership in the effort to bring students back to in person instruction.

Trustee Tracy-Proulx did not have a report to share.

Board President's Report

Board President Vestal acknowledged the Board has met five times in four weeks and thanked the administration's extra efforts to make these meetings happen. President Vestal also recognized and thanked the staff for all their work and effort they have done throughout the year.

APPROVAL OF MINUTES

1. MSP (Owen/Tracy-Proulx) 7-0, the Board of Education approved the Minutes of March 10, 2021 meeting.

2. MSP (Coonerty/Tracy-Proulx) 7-0, the Board of Education approved the Minutes of March 24, 2021 meeting.

GENERAL PUBLIC BUSINESS

Consent Agenda

8.1.1.1. Delta High School Title I School Wide Waiver, 8.1.2.1. Purchase Orders, Bids, & Quotes, 8.1.2.2. Warrant Register, 8.1.2.3. Budget Transfers, 8.1.2.4. Third Quarter Investment Report, 8.1.2.5. Parcel Tax Oversight Committee Annual Report, 8.1.2.6. Disposition of Surplus Property, 8.1.2.7. Resolution 35-20-21: County Board of Supervisors Temporary Cash Loan, 8.1.3.1. Personnel Actions—Certificated, 8.1.3.2. Personnel Actions—Classified, 8.2.1.1. Special Education: Out of State Travel Request, 8.2.1.2. Consultant Services Agreement: Monterey Bay Area Mathematics Project, 8.2.1.3. PDQ Deploy Annual Licensing Contract for 21-22, 8.2.2.1. Senderos Lease Agreement: 300 La Fonda Avenue, 8.2.2.2. Campus Kids Connection Lease Agreement: 1231 Bay Street, 8.2.2.3. Campus Kids Connection Lease Agreement: 1145 Morrissey Avenue, 8.2.2.4. Campus Kids Connection Lease Agreement: 1320 Seabright Avenue, 8.2.2.5. Campus Kids Connection Lease Agreement: 1000 High Street, 8.2.2.6. ABA Building Services: Secondary Schools Additional Restroom Cleaning Services, 8.2.2.7. ABA Building Services: Elementary Schools Additional Cleaning Services, 8.2.2.8. Geo. H. Wilson Proposal: Mission Hill Middle School Art Room #5, 8.2.2.9. JSG Elevator Consultants Proposal: Elevator Audit and Report, 8.2.2.10. North Bay Ford Proposal 2021 Ford Ranger, 8.2.2.11. Cooperative Contract: Hemet Unified School District and BusWest: School Bus Purchase, 8.2.3.1. Consultant Services Agreement: Soquel High School Athletic Trainer, 8.2.4.1. Consultant Services Agreement: Governance Meeting Facilitation, 8.2.4.2. Legal Services Agreement 2021-22: Lozano Smith, 8.2.4.3. Legal Services Agreement 2021-22: Fagen, Friedman, Fulfroost, 8.3.1 Abacherli Fence Co. Proposal: Mission Hill Middle School Motorized Gate, 8.3.2. Development Group Inc. Change Order 1: District-wide Network Coordination Consulting, 8.3.3. Enviroplex Change Order 2: Branciforte Small Schools Alternative Family Education Campus Building, 8.3.4. Fieldturf Change Order 1: Mission Hill Middle School Athletic Field Replacement, 8.3.5. M3 Environmental Proposal: Soquel High School Roof Replacement Hazardous Materials Inspection, 8.3.6. Robert A. Bothman Construction Proposal: Branciforte Small Schools Domestic Water Line, 8.3.7. Serranos Expert Tree Service Inc.: Santa Cruz High School Tree Removal

Vice President Tracy-Proulx motioned to approve the consent agenda, except for items 8.2.2.6. ABA Building Services: Secondary Schools Additional Restroom Cleaning Services, 8.2.2.7. ABA Building Services: Elementary Schools Additional Cleaning Services, and 8.3.7. Serranos Expert Tree Service Inc.: Santa Cruz High School Tree Removal. Trustee Owen seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote:

Coonerty – Yes	Owen – Yes	Ranii – Yes	
Shonick – Yes	Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes

Closed Session Items

Report of Actions Taken in Closed Session

Board Vice President Tracy-Proulx reported the following actions during closed session:

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Parks did not have information to share regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Ms. Parks provided an update and received direction from the board regarding SCCCE negotiations.

4. Ms. Parks provided an update and received direction from the board regarding the meet and confer agreement with SCCS Association of Managers and Administrators.
5. Ms. Parks provided an update and received direction from the board regarding the meet and confer agreement with SCCS Confidential Unit.
6. Ms. Parks provided an update and received direction from the board regarding the meet and confer agreement with Non-Represented Cabinet Members.

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- 8.5.1.1. Staff Report: Update on Expanding In-Person Services & Academic Interventions and Support**
Superintendent Munro provided an overview of County COVID data and the District’s Multi-Year Student Intervention Plan. Staff continue to prepare the Expanded Learning Opportunities Grant which will be presented to the Board at the Budget Study Session. Superintendent Munro shared plans for end of year celebrations and ceremonies. The District has been working through a phased timeline since August of 2020, and plans are in place so all sites will be ready to open full time for the 2021-22 school year. This report was information in nature and no action was taken by the Board.
- 8.5.2.1. Staff Report: Multi-Tiered Systems of Support: A Focus on Decision Points—Student Study Teams and 504s**
Assistant Superintendent Coito introduced Director of Special Education O’Farrell and Director of Student Services Atlansky who reported on the District procedures in place for Student Study Teams (SSTs) and 504 plans. A Student Study Team is a group of educators at a school site who comes together in response to a referral from a staff member or parent regarding a student of concern. Section 504 plans are plans developed by the Student Study Team in response to an identified health need or disability. Directors O’Farrell and Atlansky shared the context for SSTs and 504s in Santa Cruz City Schools including the current state and the vision for aligning and improving these procedures moving forward. Trustees asked questions and had discussion. This report was information in nature and no action was taken by the Board.
- 8.5.2.2. New Business: Middle School History Social Science Textbook Adoption**
Assistant Superintendent Coito introduced Director of Curriculum & Instruction Hodges. Director Hodges described the History Social Studies textbook piloting process that took place at the middle schools. The process used for reviewing curriculum was adapted from the suggested California Department of Education History Curriculum review and adoption process. Through this curriculum review process, teachers determined which curriculum to pilot in the fall of the 20-21 school year and determined which teachers would take part in the piloting process. At the conclusion of the piloting process, all piloting teachers came together to debrief both curriculums, including reviewing student survey results. Teachers agreed that they would like to adopt National Geographic for the 6th and 7th grade History Social Science Curriculum and McGraw as the 8th grade History Social Science Curriculum. Trustees asked questions and had discussion.
- MSP(Owen/Coonerty) 7-0, the Board of Education approved the Middle School History Social Science Textbook Adoption.
- 8.2.2.6. ABA Building Services: Secondary Schools Additional Restroom Cleaning Services**

Staff presented information on the ABA Building Services proposal that was pulled from the consent agenda. The ABA Building Services proposal consists of assisting custodial staff with daily restroom cleaning at secondary school locations. This ensures that proper cleaning procedures will be taken in precaution to COVID19. This will provide an additional five employees between the hours of 1:30pm and 9pm, to ensure all restrooms are properly cleaned for the months of April and May. Trustees asked questions and had discussion.

MSP(Owen/Tracy-Proulx) 7-0, the Board of Education approved ABA Building Services: Secondary Schools Additional Restroom Cleaning Services

8.2.2.7 ABA Building Services: Elementary Schools Additional Cleaning Services

Staff presented information on the ABA Building Services proposal that was pulled from the consent agenda for further discussion. The ABA Building Services proposal consists of assisting custodial staff with daily cleaning, sanitizing, and disinfecting on elementary sites that normally only have one night-custodian. This ensures that proper cleaning procedures will be taken in precaution for COVID-19. This will provide an additional six employees between the hours of 1:30pm and 9pm, five days a week for the months of April and May. Trustees asked questions and had discussion.

MSP(Owen/ Tracy-Proulx) 7-0, the Board of Education approved ABA Building Services: Elementary Schools Additional Cleaning Services

8.3.7. Serranos Expert Tree Service Inc.: Santa Cruz High School Tree Removal

Staff presented information on the Serranos Expert Tree Service proposal that was pulled from the consent agenda for further discussion. An arborist provided a report addressing trees in close proximity to the utility project at Santa Cruz High School. The root loss that would occur during trenching would be too much for certain trees to survive and therefore recommended their removal. The utility service must be replaced and there are no alternative locations on campus for the trenches. Trustees asked questions and had discussion.

Trustee Threet motioned to approve the service pending staff reach out to Santa Cruz High Alumni to determine if the trees have historical significance. Trustee Ranii seconded the motion.

MSP(Threet/Ranii) 7-0, the Board of Education approved Serranos Expert Tree Service Inc.: Santa Cruz High School Tree Removal

8.5.3.1. New Business: AB1200 for the SCCS/GSCFT Tentative Agreement

Assistant Superintendent Parks reported that the AB1200 Disclosure of Costs for the proposed agreement for 2021-22 will provide a 2.0% increase on the certificated salary schedule, starting July 1, 2021. This agreement also includes two professional development days to the calendar year and compensation for these days will be added to the salary schedule. The proposed agreement for 2020-21 will provide a one time off the salary schedule payment of \$1,000 for .51 to 1.00 FTE and \$500 for .50 FTE or below. This payment will only be for employees on payroll as of May 1, 2021. The FTE calculation will be based on the employees' primary position and not including any extra work agreements.

MSP(Tracy-Proulx/Threet) 7-0, the Board of Education approved AB1200 for the SCCS/GSCFT Tentative Agreement.

8.5.4.1. New Business: SCCS/GSCFT Tentative Agreement

Assistant Superintendent Parks reported that a Tentative Agreement was reached on April 14, 2021. The agreement between Santa Cruz City Schools and the Greater Santa Cruz Federation of Teachers includes a one-time off salary schedule payment of \$1000 for FTE .51 to 1.0(+) and \$500 for FTE .50 or below for the 2020-21 school year, a 2.0% increase on the 2021-22 salary schedule, and two certificate professional development days added to the 2021-22 calendar year.

MSP(Threet/Tracy-Proulx) 7-0, the Board of Education approved the SCCS/GSCFT Tentative Agreement.

8.5.4.2. New Business: Annual Declaration of Need

Assistant Superintendent Parks presented this annual declaration of need for fully qualified educators as a requirement for elementary and secondary schools from the California Commission on Teacher Credentialing. The estimated numbers listed are not necessarily a determinant of current need, but an educated guess to cover all areas of potential need. Assistant Superintendent Parks recommended approval of this annual declaration of need.

MSP(Cooney/Tracy-Proulx) 7-0, the Board of Education approved the Annual Declaration of Need.

8.5.4.3. Staff Report: Working Conditions Survey & Partners of Administration and Labor Update

Assistant Superintendent Parks presented an analysis of the last four years of data from the District's Working Conditions Survey for certificated employees, and five years of data from the Working Conditions Survey for classified employees. Ms. Parks shared the strengths and opportunities gleaned from the surveys. Principals and directors review the survey data with their staff to set goals. Ms. Parks also shared the work done by Partner of Administration and Labor over the past year. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the board.

Public Comment: GSCFT President Casey Carlson shared that in spite of all the difficulties of the past year, teachers have enjoyed and appreciated the time to collaborate and lesson plan with their colleagues, and hope this can be structured into their scheduled in future years.

8.5.5.1. New Business: Resolution 34-20-21: Proclaiming May as Asian American & Pacific Islander Heritage Month

Superintendent Munro presented Resolution 34-20-21: Proclaiming May as Asian American & Pacific Islander Heritage Month. Santa Cruz City Schools strives for all students to feel safe and welcome in their schools and to see themselves represented in the curricula. Asian Americans and Pacific Islanders have played and continue to play critical roles in the economic, cultural, and social spheres of our nation's life. Santa Cruz City Schools recognizes the important contributions of local, State, and National Asian Americans and Pacific Islanders to the history of the United States, by promoting social justice, enhancing health and well-being, and building a sense of community.

MSP(Tracy-Proulx/Threet) 7-0, the Board of Education approved Resolution 34-20-21: Proclaiming May as Asian American & Pacific Islander Heritage Month.

8.5.5.2. Board Policies: First and/or Final Reading for CSBA Revisions & Updates

Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included.

Vice President Tracy-Proulx motioned to bring the policies back for a second reading at the next regular board meeting. Trustee Threet seconded the motion.

MSP(Tracy-Proulx/Threet) 7-0, the Board of Education voted to bring the board policies back for a second reading at the next regular board meeting.

8.5.5.2. Potential Items for Futures Agenda

None.

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 8:10 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on May 5, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Study Session on May 26, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Meeting on June 2, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Meeting on June 16, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:
http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Claudia Vestal, President
Board of Education