

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
SEPTEMBER 23, 2020**

Convene Closed Session

Board President Ranii called this Closed Session Meeting to order at 6:00 p.m.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Ranii called this Regular Meeting Open Session to order at 6:30 p.m.

Attendance at Meeting

Sheila Coonerty	Cindy Ranii	Jeremy Shonick
Patricia Threet	Deb Tracy-Proulx	Claudia Vestal

Student Board Representative Xhu Lopez Guzman

Absent: Trustee John Owen
Student Board Representative Sophie Nigh

Kris Munro, Superintendent
Dorothy Coito, Assistant Superintendent, Educational Services
Molly Parks, Assistant Superintendent, Human Resources
Jim Monreal, Assistant Superintendent, Business Services
Members of the Audience

Welcome and Format

Board President Ranii welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education. President Ranii reviewed our Board Meeting norms and meeting agreements with the Governance Team and staff. President Ranii reminded the team of the importance of maintaining the norms and agreements for effective governance.

3.2. Agenda Changes, Additions, or Deletions & Announcements

Superintendent Munro announced edits made to the board book. An additional slide was added to Agenda Item 8.5.3.1. New Business: Civic Permits Review of Facility Fees, and language was amended in Agenda Item 8.5.5.1. New Business: Board Policy Grading to better meet the district's needs.

PUBLIC COMMENTS

None.

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro reported on the distance learning efforts from the Santa Cruz City Schools Team. The district has implemented athletic conditioning and is preparing for small group cohorts and mental health supports. In addition, the district was awarded a grant from the Thriving Youth and Community Project. Superintendent Munro also reported on the Superintendent's Student Advisory Committee on Race and Equity, which will continue to meet the first Thursday of each month. Additionally, district administrators attended a Title IX training. The district continues to provide ongoing technology trainings for teachers and staff. Santa Cruz City Schools is also hosting virtual engagement opportunities for stakeholders with family support networks and family Google classroom training.

Student's Report

Student Board Representative Xhu Lopez Guzman reported that distance learning has been successful in terms of regular meetings and submitting school assignments. She reported difficulties that students have experienced due to internet connectivity issues and that students continue to struggle from the lack of in-person interaction. She was also excited to report that leadership will be resuming at Costanoa High.

BOARD MEMBERS' REPORTS

Board Members' Reports

Trustee Vestal reported that she attended Delta's Back to School Night and the Delta High School Board meeting, where the Learning Continuity and Attendance Plan and the Unaudited Actuals were approved. Gail Pellerin spoke at the Santa Cruz Board Association and shared new updates on voting in the November election, including ballots no longer being forwarded to new addresses, and a "Vote Mobile" that will travel throughout the county so all residents can vote. Trustee Vestal also expressed condolences for the losses in the Bonny Doon and San Lorenzo Valley community due to the CZU Lightning Complex Fire.

Trustee Tracy-Proulx echoed the condolences for Bonny Doon and San Lorenzo Valley School Districts. She attended Harbor High School's Back to School Night and felt they had a great virtual format. She appreciated that both she and her husband were able to attend remotely and suggested thinking how schools can incorporate the asynchronous opportunities into in-person Back to School Nights in the future.

Trustee Threet submitted the following report in writing. She shared about her opportunity to hear both 29th Assembly member Mark Stone and Santa Cruz County Clerk Gail Pellerin. Assembly member Stone shared about his work with Santa Cruz County Sheriff Hart and Santa Cruz City Police Chief Andy Mills to review and rework policing approaches to meet the needs of a diverse community with an equitable focus. County Clerk Pellerin shared the work being done to ensure all County residents have the opportunity to vote. Seven voting locations will be open during the pandemic, with a texting feature to let community members know when it is their turn while waiting safely outside. Fifteen drop boxes will be available beginning October 6th, and ballots posted by November 3rd have seventeen days to be counted. Trustee Threet also attended the Soquel High Virtual Back to School Night. She commended Principal Greg O'Merea and staff for a job well done. She was particularly impressed with the videos of staff and the community rallying around the "We are Soquel" campaign.

Vice President Coonerty reported taking a class that addressed domestic violence and its increased threat due to the pandemic. She expressed gratitude that the district is addressing mental health and making an effort to

support the community. Vice President Coonerty also stated that she would like to learn more about the district's Title IX training.

Trustee Shonick did not have a report to share.

Board President's Report

President Ranii recalled her report at the last board meeting in which she acknowledged and congratulated three trustees who were appointed in lieu of election due to no opposing candidates. She recognized that Trustee Vestal was accidentally not included in this list and President Ranii acknowledged and congratulated Trustee Vestal on her appointment in lieu of election. President Ranii also reported that the agenda committee is working on creating a "Shop Local" resolution, per request of the board. The agenda committee is collaborating with the Assistant Superintendent of Business Services to draft this resolution.

APPROVAL OF MINUTES

1. MSP (Vestal/Coonerty) 6-0, the Board of Education approved the Minutes of September 9, 2020 meeting.

GENERAL PUBLIC BUSINESS

Consent Agenda

8.1.1. Personnel Actions – Certificated, 8.1.2. Personnel Actions – Classified, 8.1.3. Purchase Orders, Bids, & Quotes, 8.1.4. Warrant Register, 8.1.5. Budget Transfers, 8.1.6. 4th Quarter Investment Report, 8.1.7. Notices of Completion: Bond Projects, 8.1.8. Gifts, 8.2.1.1. Memorandum of Understanding: Career Technical Education Magnet Programs, 8.2.1.2. Memorandum of Understanding and Consultant Services Agreement: SEEDS Restorative Justice Services for Santa Cruz High School, 8.2.1.3. Special Education: Memorandums of Understanding with Neighbouring Districts, 8.2.2.1. East Bay Restaurant Supply Quote: Convection Oven Replacement, 8.2.2.2. Crowe LLP Contract: Inspection of Student Attendance and Engagement Tracking System, 8.2.2.3. Cooperative Contract: Ray Morgan LLC and Shasta Union High School District: Copier Equipment and Service, 8.2.3.1. New Business: Resolution 10-20-21 Week of the School Administrator, 8.2.3.2. New Business: Resolution 11-20-21 Week of the Classified Employees, 8.2.3.3. New Business: Resolution 12-20-21 Week of the Certificated Employees, 8.2.4.1. Zoom: Additional Service Agreement, 8.3.1 Brannon Corporation: Contract: Branciforte Small Schools Alternative Family Education Campus Site Work for New Modular Classroom Buildings, 8.3.2. Leach Group: Change Order 2: Soquel High School Modernization Inspection Services, 8.3.3. Monterey Bay Telecom, Inc.: Estimate: DeLaveaga Elementary School Cable Identification, 8.3.4. Santa Cruz Telephone: Proposal: Branciforte Small Schools Alternative Family Education Phone Repairs

Trustee Tracy-Proulx motioned to approve the consent agenda except for items 8.2.2.1. East Bay Restaurant Supply Quote: Convection Oven Replacement and 8.2.2.3. Cooperative Contract: Ray Morgan LLC and Shasta Union High School District: Copier Equipment and Service. Vice President Coonerty seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote:

Coonerty – Yes	Owen – Absent	Ranii – Yes		
Shonick – Yes	Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes	

Closed Session Items

Report of Actions Taken in Closed Session

Board Vice President Coonerty reported the following actions during closed session:

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Parks did not have any information to share with Trustees regarding Public Employee Discipline/Dismissal/Release/Complaints.

Acknowledgement of Gifts

The board acknowledged and thanked Live Earth Farms for their donation of produce to feed district families on Coast Road.

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

8.5.1.1. Staff Report: Reopening Plan Update

Superintendent Munro provided an overview on the efforts the district has made to support students during distance learning and to plan for reopening schools. Staff presented county COVID-19 data, and shared details about the district's timeline and action plan for implementing small cohorts to serve the highest needs students. Staff is also working diligently to implement the Reopening Plan with medium restrictions and safety protocols, as well as to prepare for the 100% distance learning option that was offered to families. Staff has been collaborating with GSCFT leadership to make plans for anticipated planned power outages by PG&E this fall. Retired teachers are currently working on plans that staff anticipate being available by the end of this month. Trustees asked questions and made comments. This report was informational in nature and no action was taken by the board.

Public Comment: Elementary Teachers Sara Hapner and Helayne Ballaban addressed the board asking them to consider an am/pm model for elementary sites to replace the current Medium Restriction model for elementary schools in the district reopening plan.

Elementary Parent Stacy Stringer shared her support of the am/pm model for elementary sites, and requested clear communication regarding any future district plans.

8.5.2.1. Staff Report: Interdistrict Transfer Update

Assistant Superintendent Coito introduced Director of Student Services Atlansky who provided an update to the board on the District's Interdistrict Transfer data and changes in the Interdistrict Transfer process. Beginning in Spring 2020, Santa Cruz City Schools met with all families requesting new Interdistrict Transfers who did not meet Education Code Criteria for transfer, and phone interviews were conducted with all families renewing an Interdistrict Transfer. The interviews were conducted to identify rationale trends in the Interdistrict Transfer data. The report showed trends in Interdistrict Transfer data from the past two years. Trustees asked questions and made comments. This report was informational in nature and no action was taken by the board.

Public Comment: Assistant Principal Jose Quevedo shared that Soquel High School has seen a large increase of student transfers attending their school. He credited this to programs offered by Soquel and the work happening in the District and schools.

8.5.2.2. New Business: Learning Continuity and Attendance Plan

Assistant Superintendent Coito presented the Learning Continuity and Attendance Plan to the board for its second reading. The Learning Continuity and Attendance Plan memorializes the ongoing planning process for the 2020-21 school year. Stakeholder input identified many needs that were written into the Learning Continuity and Attendance Plan. Trustees asked questions and had discussion.

MSP(Tracy-Proulx/Vestal) 4-2, the Board of Education approved the Learning Continuity and Attendance Plan

8.5.3.1. New Business: Civic Permits Review of Facility Fees

Assistant Superintendent Monreal and Director of Facilities Miller presented the District Facilities Fee Schedule, with the addition of a fee for specific COVID disinfection prior to regular cleaning. A Coronavirus waiver was added to the permit process, as well as an increase to the insurance requirements. Trustees asked questions and had discussion.

Public Comment: Community member Joel Wilson asked for clarification regarding the custodial and COVID fees on the facility fee schedule.

Trustee Threet motioned to approve the new civic permits and facilities fees, noting that the winter startup fees will be waived for the 20-21 winter season. Board President Ranii seconded this motion.

MSP(Threet/Ranii) 5-0, the Board of Education approved the new civic permits and facility fees. Vice President Coonerty lost internet connection and was unable to vote on this item.

8.5.3.2. New Business: 2019-20 Unaudited Actuals

Assistant Superintendent Monreal presented the 2019-20 Unaudited Actuals, which represent fiscal year-end report for 2019-20. With the adopted budget presentation, the General Fund had a projected ending balance of \$14.8M, and the unaudited actual ending balance is \$17.8M. Assistant Superintendent Monreal also shared key highlights of the fiscal year end. Trustees asked questions and had discussion.

MSP(Coonerty/Vestal) 6-0, the Board of Education approved the 2019-20 Unaudited Actuals.

8.5.3.3. New Business: Resolution 13-20-21: Gann Limits

Assistant Superintendent Monreal presented Resolution 13-20-21: Gann Limits. This is a routine resolution presented to the Board annually since the passage of Proposition 4 in 1979. The worksheet recalculates the prior year (2019-20) Gann Limit based on actual average daily attendance and revenues and calculates the current year 2020-21 Gann Limit based on projected average daily attendance and budgeted revenues.

MSP(Vestal/Tracy-Proulx) 6-0, the Board of Education approved Resolution 13-20-21 Gann Limits.

8.2.2.1. East Bay Restaurant Supply Quote: Convection Oven Replacement

Assistant Superintendent Monreal presented the quote from Easy Bay Restaurant Supply. Bids were requested from multiple vendors for the double stack convection oven in the Central Kitchen, in response to the repair services being unable to locate parts for repair. Two quotes were received that met district specifications. Trustees asked questions and had discussion.

Trustee Threet motioned to approve this item, with the request that the funding source change to the Food Services budget. Trustee Shonick seconded the motion.

MSP(Threet/Shonick) 4-2, the Board of Education approved East Bay Restaurant Supply Quote: Convection Oven Replacement.

8.2.2.3. Cooperative Contract: Ray Morgan LLC and Shasta Union High School District: Copier Equipment and Service

Assistant Superintendent Monreal presented the cooperative contract. Ray Morgan LLC is the District's current copier provider. The intent is to bring in approximately 50 new machines using the above five-year term Fair Market Value lease agreement. All products, pricing and services offered by the contractor in the request for proposal submission shall be made available to the following: All public California education organizations to include the California Community Colleges, K-12 School Districts, all local government entities at the city and county levels, non-profit groups, religious organizations, and government funded medical providers. Trustees asked questions and had discussion.

Public Comment: Community member Rocco Cappalla stated that the cooperative contract shows the saving, but not the initial cost.

MSP(Coonerty/Ranii) 5-1, the Board of Education approved Cooperative Contract: Ray Morgan LLC and Shasta Union High School District: Copier Equipment and Service.

8.5.5.1. New Business: Board Policy Grading

Superintendent Munro presented Board Policy 5121. This is standard grading policy received from CSBA, and additional language has been added to address grading practices during county, state, or federal emergencies. Trustees asked questions and had discussion. This was the first reading of Board Policy 5121. No action was taken by the board at this time.

8.5.5.2. New Business: Meeting Guidelines/Norms/Agreements: Discussion, Review, Next Steps

President Ranii inquired how trustees wanted to proceed with a discussion of meeting norms. After discussion and questions amongst the board, the trustees came to a consensus to have further discussion on this topic in January 2021 at the annual Governance Meeting.

Public Comment: Community member Rocco Cappalla shared concern regarding board discourse and norms.

8.5.5.3. Discussion: Possible Items for Future Meeting Agendas

None

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Ranii adjourned this Regular Meeting at 10:25 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on October 7, 2020, 6:30 p.m., will be held remotely via Zoom.
2. The Regular Meeting on October 21, 2020, 6:30 p.m., will be held remotely via Zoom.
3. The Study Session on October 28, 2020, 6:30 p.m., will be held remotely via Zoom.
4. The Regular Meeting on November 4, 2020, 6:30 p.m., will be held remotely via Zoom.
5. The Regular Meeting/Study Session on November 18, 2020, 6:30 p.m., will be held remotely via Zoom.
6. The Regular Meeting on December 16, 2020, 6:30 p.m., will be held remotely via Zoom.
7. The Regular Meeting on January 13, 2021, 6:30 p.m., will be held remotely via Zoom.
8. The Regular Meeting/Study Session on January 27, 2021, 6:30 p.m., will be held remotely via Zoom.
9. The Regular Meeting on February 10, 2021, 6:30 p.m., will be held remotely via Zoom.
10. The Regular Meeting on February 24, 2021, 6:30 p.m., will be held remotely via Zoom.
11. The Regular Meeting on March 10, 2021, 6:30 p.m., will be held remotely via Zoom.
12. The Regular Meeting on March 24, 2021, 6:30 p.m., will be held remotely via Zoom.
13. The Regular Meeting on April 14, 2021, 6:30 p.m., will be held remotely via Zoom.
14. The Regular Meeting/Study Session on April 28, 2021, 6:30 p.m., will be held remotely via Zoom.
15. The Regular Meeting on May 5, 2021, 6:30 p.m., will be held remotely via Zoom.
16. The Regular Meeting/Study Session on May 19, 2021, 6:30 p.m., will be held remotely via Zoom.
17. The Regular Meeting on June 2, 2021, 6:30 p.m., will be held remotely via Zoom.
18. The Regular Meeting on June 16, 2021, 6:30 p.m., will be held remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:
http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Cynthia Ranii, President
Board of Education