

**MINUTES OF THE STUDY SESSION
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
OCTOBER 28, 2020**

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Ranii called this Study Session to order at 6:03 p.m.

Attendance at Meeting

Sheila Coonerty	John Owen	Cindy Ranii	Deb Tracy-Proulx
Jeremy Shonick	Patricia Threet	Claudia Vestal	

Absent: Student Board Representative Sophie Nigh
Student Board Representative Xhu Lopez Guzman

Kris Munro, Superintendent
Dorothy Coito, Assistant Superintendent, Educational Services
Molly Parks, Assistant Superintendent, Human Resources
Jim Monreal, Assistant Superintendent, Business Services
Members of the Audience

Welcome and Format

Board President Ranii welcomed those in attendance and explained the format used for this Study Session of the Board of Education. President Ranii explained what makes a Study Session different from a Regular Meeting and encouraged those in attendance to submit questions via writing.

3.2. Agenda Changes, Additions, or Deletions & Announcements

None

PUBLIC COMMENTS

None

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

3.1. Business Services Study Session

Bond Budget

Assistant Superintendent Monreal and Direct of Facilities Miller presented the bond budget overview. As part of the District's facilities master planning process, an architectural firm was hired to support a needs assessment. A Steering Committee was formed with 25 stakeholders to prioritize identified needs and provided input into final recommendations for the Facilities Master Plan. One of the recommendations made was that funds were to be distributed by a snapshot of Average Daily Attendance at that time. Since then all Bond fund distribution decisions

have used the percentages determined by the Steering Committee. District staff proposes to continue to follow that recommendation in allocating the interest earned on the bond funds that have been received as well as the site set aside dollars that were held for potential project cost increases and unforeseen circumstances. The Board discussed the possibility of expanding staff to meet communication needs for the Bond program and the District. Trustees asked questions and had discussion.

Fund 17 – Basic and State Aid Reserve

At the request of the Board Ad Hoc Budget Committee, staff has explored the possibility of establishing a Fund 17 Basic & State Aid Reserve. Establishing Fund 17 is a way to create a savings account for the district to weather impending revenue loss due to declining enrollment and state budget reductions. The purpose of Fund 17 is for general fund resources for general operating purposes other than for capital outlay (Education Code Section 42840). Although this fund is authorized by statute, it functions effectively as an extension of the general fund. With the Coronavirus pandemic, Santa Cruz City Schools is continuing to stay abreast of state mandated interim reporting during the fiscal year. During the pandemic, revenues and expenses have fluctuated based on federal, state and local funds as well as expenditures associated with campuses changing to distant teaching. The creation of Fund 17 would allow the District to set aside resources to minimize reductions in future budgets. Trustees asked questions and had discussion.

Facilities Rental COVID Options

The Business Services team prepared a Civic Permits fee schedule that reflected District costs for additional COVID requirements. Given the California Department of Public Health's requirements for both youth sports and pools, there is a significant impact on third party renter's costs, as there are a limited number of participants permissible at any time. The District recommended the following potential adjustments to the schedule during the pandemic.

- 1) Eliminate COVID cleaning fee
- 2) Work with community renters to maximize time and value of their rental agreement

Trustees asked questions and had discussion.

4. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Ranii adjourned this Regular Meeting at 7:47 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on November 4, 2020, 6:30 p.m., will be held remotely via Zoom.
2. The Special Meeting on November 9, 2020, 5:30 p.m., will be held remotely via Zoom.
3. The Special Meeting on November 16, 2020, 6:30 p.m., will be held remotely via Zoom
4. The Regular Meeting/Study Session on November 18, 2020, 6:30 p.m., will be held remotely via Zoom.
5. The Special Meeting on December 2, 2020, 6:30 p.m., will be held remotely via Zoom.
6. The Regular Meeting on December 16, 2020, 6:30 p.m., will be held remotely via Zoom.

7. The Regular Meeting on January 13, 2021, 6:30 p.m., will be held remotely via Zoom.
8. The Regular Meeting/Study Session on January 27, 2021, 6:30 p.m., will be held remotely via Zoom.
9. The Regular Meeting on February 10, 2021, 6:30 p.m., will be held remotely via Zoom.
10. The Regular Meeting on February 24, 2021, 6:30 p.m., will be held remotely via Zoom.
11. The Regular Meeting on March 10, 2021, 6:30 p.m., will be held remotely via Zoom.
12. The Regular Meeting on March 24, 2021, 6:30 p.m., will be held remotely via Zoom.
13. The Regular Meeting on April 14, 2021, 6:30 p.m., will be held remotely via Zoom.
14. The Regular Meeting/Study Session on April 28, 2021, 6:30 p.m., will be held remotely via Zoom.
15. The Regular Meeting on May 5, 2021, 6:30 p.m., will be held remotely via Zoom.
16. The Regular Meeting/Study Session on May 19, 2021, 6:30 p.m., will be held remotely via Zoom.
17. The Regular Meeting on June 2, 2021, 6:30 p.m., will be held remotely via Zoom.
18. The Regular Meeting on June 16, 2021, 6:30 p.m., will be held remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:
http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Cynthia Ranii, President
Board of Education