

# Santa Cruz City Schools

## PERSONNEL COMMISSION



**Ms. Pamela Hernandez**  
Commissioner: Vice Chair

**Mr. Brian Murtha**  
Commissioner

**Mr. Mark Violante**  
Commissioner: Chair

### REGULAR MEETING of the Personnel Commission

**Tuesday, December 1, 2020, 4:00 p.m.**

Meeting via ZOOM:

<https://us02web.zoom.us/j/87404267277?pwd=RjFmMis4VG5lTUlTb2tMZzNTTzV1QT09>

Meeting ID: 874 0426 7277 Password: B7n9Zt

*Any writings or documents that are public records and are provided to a majority of the Personnel Commissioners regarding an open session item on this agenda will be made available for public inspection at the Santa Cruz City Schools District Office, located at 133 Mission St, Suite 100, Santa Cruz, CA during normal business hours. Any member of the public desiring to address the Personnel Commission on an item not listed on the agenda may complete a "Brown" card and submit it to the Classified Personnel Director or Chairperson of the Personnel Commission prior to the start of the meeting. The meeting is recorded. To request a disability-related modification or accommodation in order to participate in this meeting, please contact the Office of the Personnel Commission at (831) 429-3410 extension 238 or 239 at least 24 hours in advance.*

- 1.0 CALL TO ORDER
  - 1.1 Welcome and Explanation of Format
  - 1.2 Establishment of Quorum
  - 1.3 Agenda-Deletions or Change of Sequence
- 2.0 PUBLIC COMMUNICATIONS
- 3.0 DIRECTOR'S REPORT
- 4.0 PUBLIC BUSINESS
  - 4.1 Consider Approval of Minutes
  - 4.2 Consent Agenda:
    - 4.2.1 Concerning Regular Assignments
    - 4.2.2 Concerning Provisional and Limited Term Assignments
    - 4.2.3 Concerning Exempt Assignments
    - 4.2.4 Eligibility Lists Established
  - 4.3 2020-2021 Budget Expenditures for this Period
- 5.0 OLD BUSINESS: None
- 6.0 NEW BUSINESS:
  - 6.1 Action: Approve Job Description for Public Information Officer and Public Information Officer for Construction & Facilities
  - 6.2 Action: Select Chairperson and Vice Chairperson for 2019
  - 6.3 Discussion: 2019-2020 Personnel Commission Annual Report
- 7.0 REPORTS and comments
  - 7.1 Chairperson's Report
  - 7.2 Commissioners' Reports or Comments
- 8.0 PUBLIC COMMENTS (Continued if necessary)
- 9.0 INFORMATION AND FUTURE MEETINGS

*The next meeting is scheduled for January 12, 2020.*
- 10.0 ADJOURNMENT