

Rogers Middle School

Student Handbook 2021-2022

219 Northfield Road
Rochester, NY 14617

Phone: (585) 342-1330

General Information

Time Schedule

The school day extends from 9:00 a.m. until 3:05 p.m. with a homeroom period and a 45-minute lunch/recess period. ***Students may enter the building at 8:50 a.m.** and are expected to be out of the building by 3:10 p.m. unless under the supervision of a teacher for make-up work or a scheduled activity. By 3:15 p.m. students should be off school grounds and on the way home.

Students are not to be present on school grounds before 8:30 a.m., with the exception of students who are participating in supervised school activities. Outside supervision starts at 8:30 a.m. Please check the time your child is starting out for school and try to time his or her arrival between 8:45 a.m. and 8:50 a.m.

Staff Voice Mail

To leave a voice mail message for a staff member, please dial 336-3150, choose “Directory” and follow the prompts to spell the name.

Staff E-Mail

To e-mail a staff member, use the following format:

First name underscore last name **@westiron.monroe.edu** (no spaces)

Example: john_smith@westiron.monroe.edu

West Irondequoit CSD 2021-22 School Calendar



- Faculty Orientation/Supt. Workshop Day
- First Day for Students
- Holiday/Recess
- Local/Regents Exams
- Regents Rating Day
- Conference Day

July

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September

Mon	Tue	Wed	Thu	Fri
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

- Sept. 1-2 Conference Day
- Sept. 3 Faculty Orientation/Supt. Workshop Day
- Sept. 6 Labor Day – No School
- Sept. 7 K-12 Conference Day – No School K-12
- Sept. 8 School Opens – Grades K-12
- Oct. 11 Columbus Day/Indigenous Peoples' Day – No School
- Nov. 11 Veterans Day – No School
- Nov. 12 Gr. K-4 Full Day Conference – No School K-4
- Nov. 24-26 Thanksgiving Recess – No School
- Dec. 24-31 Holiday Recess – No School
- Jan. 3 School Resumes
- Jan. 17 Martin Luther King Day – No School
- Jan. 25-28 IHS Local/Regents Exams
- Feb. 21-25 Winter Recess – No School
- Mar. 18 K-12 Conference Day – No School K-12
- Apr. 14 Gr. K-4 Half-Day -Parent-Teacher Conf. Day
- Apr. 15-22 Spring Recess – No School
- May 30 Memorial Day Recess – No School
- June 15-23 Local/Regents Exams
- June 20 Observe Juneteenth – No School
- June 22 Last Day of School for Grades K-6
- June 24 Regents Rating Day – Last Day Students/Faculty
- June 25 Graduation - TENTATIVE

Faculty Days 187 Student Days 182

Approved by the Board of Education: 03-18-2021, revised 06-03-2021

GENERAL INFORMATION

Rogers Period Schedule

2021-2022

9:00 – 9:05 a.m.	Homeroom	
9:05 – 9:45 a.m.	Period 1	
9:45 – 10:25 a.m.	Period 2	
10:25 – 11:05 a.m.	Period 3	
11:05 – 11:45 a.m.	Period 4	5th Grade Lunch
11:45 – 12:25 p.m.	Period 5	6th Grade Lunch
12:25 – 1:05 p.m.	Period 6	4th Grade Lunch
1:05 – 1:45 p.m.	Period 7	
1:45 – 2:25 p.m.	Period 8	
2:25 – 3:05 p.m.	Period 9	

Activity Period

An activity period is held from 8:10 – 8:50 a.m. Students entering the building for musical activities or the physical education intramural program must enter through the main entrance.

ACTIVITY	MEETING DAYS
INTRAMURALS – 4 th Grade	A
INTRAMURALS – 5 th Grade	C
INTRAMURALS – 6 th Grade	B
BAND – 4 th Grade	D and S
BAND – 5 th Grade	B and E
BAND – 6 TH Grade	A and C
ORCHESTRA – 4 th Grade	D and S
ORCHESTRA – 5 th and 6 th Grade	A and E
CHORUS – 5 th and 6 th Grade	D and S

Homeroom Procedures

The homeroom period is five minutes in duration (9:00 a.m. to 9:05 a.m.). During this time:

- Attendance is taken
- Attention is given to school-wide or grade level announcements
- Pledge of Allegiance is recited
- Excuses for absence and dismissal are collected

The homeroom period is an important part of the day during which students prepare themselves for the day as well as complete the activities outlined above. It is a quiet time. If your child arrives to homeroom after 9:00 a.m., he/she will be marked tardy and will need to sign in at the Health Office.

Absence Procedures

Absence from school for any reason should be reported by telephone on the day of absence before 9:30 a.m. **Please call the health office at 336-3030.** An answering machine will take calls prior to the start of the school day. Please give your child's name and the reason for his/her absence.

Following this call, it will be assumed that the student is at home until such time as he/she returns to school. If a pupil is absent and the absence is not reported, the school will attempt to contact the parent/guardian.

On the day of return to school following an absence, **the student must bring a written statement from the parent/guardian** identifying the date(s) of and specific reason for the absence. A similar statement is requested for all instances of tardiness and/or early dismissal.

Upon entering school after homeroom starts (9:00 a.m.) students must report to the health office and sign in. Students with appointments during school hours may be excused only upon the written request of their parents/guardians. The request must be specific and must be given to homeroom teachers before school. Students leaving school for early dismissal must report to the health office and sign out. Then, they will be released to an authorized adult (listed on Infinite Campus).

For absences of two or more days, parents may call the school office to obtain homework assignments. The school needs 24-hour notice before the materials are to be picked up. Parents may pick up assignments from the main office and materials from their child's locker at 3:05 p.m.

For absences of a shorter duration, it is recommended that the student contact a classmate for assignments. If a student is going to be absent for a long period of time due to a serious illness or injury, parents should contact the student's counselor or classroom teacher(s).

Emergency Closing Information/Infinite Campus Contact Information

Parents/guardians are responsible for submitting a completed emergency closing form each school year, as well as keeping information updated on the Infinite Campus portal, so that we are able to contact you in case of emergency.

Vacations

Absences for vacations are considered illegal under New York State law. The school is not responsible for providing assignments or make-up tests a student misses during an illegal absence.

Telephone

We ask that children make only necessary phone calls (on building phones) pertaining to school activities during the school day. Plans for going over to a friend's home after school should be made the evening before. The phones in the Main Office are available for student use on an EMERGENCY basis.

Locks and Lockers

Lockers are the property of the school district. A locker will be assigned to each student at the beginning of the school year. A student is then responsible for:

- keeping his/her own locker clean, inside and out
- not defacing his/her assigned locker or any other locker
- reporting broken or faulty lockers to homeroom teachers

A student shall not keep any item in a school locker that might cause disruption on school property.

Students are permitted to go to their lockers four times each day: in the morning before homeroom, before their lunch period, after their lunch period and at the end of the school day.

Locker theft should be reported to the office.

Locks: The district provides a lock to each student so that students are able to secure their belongings. Students should not share their combinations with other students. Locks should be used to secure lockers at all times.

We strongly urge students to observe these precautions:

- Don't share the combination with anyone other than staff members and parents.
- Snap the lock completely and spin the dial.
- Keep your locker locked at all times!

Bicycles

Please be sure your child knows and follows safety rules when riding their bicycles. Bicycles should be parked in the bike rack next to the main building. Students must provide their own locks and lock their bicycles. The school district assumes no liability for bicycles parked on school property.

Health Services

The Health Office, located next to the Rogers Main Office on the first floor, is open during the day to support students who become ill or injured at school. No student who is ill or injured should leave the school grounds without first reporting to the Health Office.

Health Screenings: Students are screened yearly according to NYS guidelines. The screening, based on grade level, includes vision, hearing and scoliosis checks. If there are concerns regarding hearing or vision at any grade level, please contact the Health Office at 336-3030.

Physical Examinations: New York State law also requires each student to have a physical exam upon entering kindergarten as well as 1st, 3rd, 5th, 7th, 9th and 11th grades or when entering a new school district. We recommend you use your private physician for this exam. If you do not have a private physician, or if documentation of the physical exam is not received, at your request a physical may be provided by our school physician or nurse practitioner.

Immunizations: When a child enters the school district, parents/guardians are required to provide proof that the student has been properly immunized according to New York State guidelines. Failure to provide proof of immunizations or to obtain the required immunizations is serious and will result in the student being excluded from school until the requirement has been met.

Medication: Students are not permitted to carry or keep prescription medication or over-the-counter medication in their lockers. Students may be permitted to self-carry medications after an evaluation by the school nurse and with written permission from their physician and parent. If a student requires medications, please contact the Health Office.

The school nurse must have the following to administer medication (including over-the-counter medication) to students:

1. A written order from the physician indicating the name, dosage, frequency and route of the prescribed medication.
2. A signed parental permission to administer medication form is required.
3. Medication **MUST** be in the original prescription container.
4. Medication **MUST** be delivered to school by a parent/guardian or designated adult.
5. Medication orders **MUST** be renewed at the start of each school year. The order must be dated after July 1st.

If a child has an injury that requires the use of the elevator in school, a written order must be obtained from the student's physician.

A written excuse from a physician is required if a student cannot participate in physical education due to illness or injury.

Accidental Injury Coverage

The school district has contracted with an insurance carrier to provide limited coverage for accidental injury suffered by a student during school, on the way to or from school, and during school-sponsored and supervised activities, including athletics.

Any injury should be reported immediately to the school nurse, teacher or supervisor in charge.

Lost and Found

A student who finds items of value in the school building or on school grounds is required to turn them into the office. Lost items may be claimed before and after school. The Lost and Found is located on shelves outside the cafeteria.

Emergency Drill Procedures

Throughout the year, Rogers School will hold a variety of emergency drills. Staff members will explain the purpose and procedures related to each drill at the beginning of the school year and provide reminders throughout the year.

1. Shelter-in-Place

Purpose: Shelter-in-Place is used to shelter students and staff inside the building.

2. Hold-in-Place

Purpose: Hold-in-Place is used to limit movement of students and staff while dealing with short term emergencies.

3. Evacuation

Purpose: This procedure is used to evacuate students and staff from the building.

4. Lockout

Purpose: The Lockout is used to secure school buildings and grounds during incidents that pose an imminent concern outside of the school.

5. Lockdown

Purpose: The Lockdown is used to secure school buildings and grounds during incidents that pose an immediate threat of violence in or around the school.

Emergency Closings

There may be times, due to adverse weather or other emergencies, when it will be necessary to close one or more schools. In order to inform the community, the district will implement the Media Notification Plan. Using assigned secure codes **we directly contact major television and radio stations** (WROC TV, CH. 8, RNews CH. 9, WHEC TV, CH. 10, WHAM TV, CH. 13, WXXI, WHAM, 1180 AM, WXXI, 1370) with details of the situation. If school is closed on successive days, the announcement will be repeated each day.



Should it be necessary to close school during the day, the district will take actions to ensure the safety of children and staff and the Media Notification Plan will be implemented. The following procedures will apply:

K-8: Parents must fill out and return an Emergency Notification form in September. Parents will be contacted via the district's automated messaging service. Thus, it is crucial that we always have correct, up to date phone numbers.

Students will be released in accordance with instructions on each child's emergency form. Parents/guardians and students should review the procedures to be followed if the student arrives at home and an adult is not present. If conditions permit, buses will be available to transport students who regularly ride the bus.

Please review with your children, neighbors and relatives the plans you have pre-arranged, should an early dismissal or emergency school closing occur. We appreciate your efforts to keep your family's personal contact information up-to-date throughout the school year as home, work, and cell phone numbers change. It is crucial that parents understand the emergency notification procedures we are using and that you think about how you and your children will respond under these rare circumstances.

Please do not call the school during adverse weather conditions. Outside lines are limited, and the school needs to be able to receive communications. No child will be dismissed without notifying a parent or the authorized adult designated on the Emergency Closing Form.

Field Trips

Field trips are scheduled by teachers to provide enrichment opportunities for students. Parental permission given in writing is required before participation is permitted. Special approval of the Board of Education is required for trips of long distance or which would entail overnight accommodations.

Visitors

Visitors to our building shall go directly to the main office prior to conducting business in the building. The District utilizes an electronic visitor management system (EVMS) in order to ensure the safety and welfare of its students, staff and guests. When any visitor including parents and volunteers wish to enter our building during school hours, he or she must present a valid state or government issued photo ID, such as a valid driver's license.

Parents/guardians are welcome at Rogers; however, we discourage interrupting class time as it affects student learning.

Student requests for friends to visit Rogers' classes or to attend social activities will not be honored.

Transportation

Questions about transportation should be directed to the Transportation Office at 336-2992.

Students being bused to Rogers School are scheduled to arrive at approximately 8:50 a.m. and depart at approximately 3:15 p.m.

If there are questions concerning the Urban-Suburban school buses during a snow emergency or at any other time, you may call the Urban Suburban office at 249-7045 or West Irondequoit Transportation at 336-2992.

Extracurricular Activities

There are a variety of extracurricular activities offered to students at Rogers School, ranging from musical groups to intramurals and special interest clubs. Information about these activities is made available to students in homeroom through the announcements as well as flyers posted throughout the building. Students are invited to join any activities that meet their interests. Specific activities vary from year to year but include many of the following:

- | | |
|-----------------------------|---------------------|
| Art Club | Intramurals |
| Builder's Club/Service Club | Leadership |
| Chess Club | Odyssey of the Mind |
| Culture Club | Roller Skating |
| Drum Ensemble | Snow Sports |
| Ice Skating Club | Yearbook |



*Student
Activities*

Breakfast/Lunch Program

For the 2021-2022 school year, all students receive free meals unless notified by NYS. For other benefits related to free and reduced meal status, we encourage all families to apply for free lunches. Breakfast is served from 8:35 a.m. until 8:55 a.m. and a variety of lunch options are available during all lunch periods. Snacks and beverages are also available for purchase at a variety of prices. If a student forgets his/her lunch, the student will be allowed to call home. If a parent cannot get a lunch to school by the child's lunch period, students may get a peanut butter and jelly sandwich (or cheese if allergic to peanut butter) and a milk. Please call the cafeteria with any questions (342-1330).



Students are to select a tray, utensils and napkin. Extra food and snacks may be purchased until 10 minutes before lunch period ends.

The cafeteria is expected to be a place where students can eat in an orderly and relaxing atmosphere. In order to assure these conditions, rules and standard procedures are necessary. When an individual has finished eating, the student will clean up his/her area and throw away all disposable items. Papers on the floor are everyone's responsibility. After cleaning the table, students should return to their seats to await dismissal. Students are expected to show respect. Loud talking, shouting and poor table manners are not tolerable.

Counselor Information

The school counselors are available for all students to help them grow as individuals.

The counselors also communicate and/or consult with parents/guardians and teachers of students as the need arises. Parent/Teacher or Parent/Counselor conferences are coordinated by the counseling secretary. Students who would like to meet with the counselor should make an appointment with the counseling secretary in the Main Office. Parents will be contacted if the need for ongoing counseling arises.

STUDENT CONDUCT

At Rogers School we C.A.R.E.

Behavior Goals:

Cooperate with all members of the school community

Appreciate and accept each other's differences

Respect ourselves, others and property

Excel by doing our best, through trying our hardest

Behavior Expectations for All Students:

- Throughout the Day (School wide)
- Show respect and courtesy to all people.
- Behave safely.
- Walk quietly in and around the school.
- Use appropriate language.
- Leave your gum at home.

Classroom Guidelines:

- Be respectful of other students and your teacher.
- Treat others as you would like to be treated.
- Follow directions of your teacher.
- Use all books, materials, and equipment appropriately.

Hallway Guidelines:

- Walk at all times.
- Always speak in a low voice so other students will not be disturbed.
- Stay on the right side.
- Stay in line when you are with your class.
- Always have permission to go to the bathroom and return to your room quickly.

Lunchroom Guidelines:

- Be nice to other people.
- Always talk in a moderate voice.
- If you need help, raise your hand.
- Stay in your seat until dismissed.
- Eat your own lunch only.
- Clean up your area.
- Clean the table on your assigned letter day.

Lunch Activity Guidelines:

- Be kind to others, reach out and make new friends.
- Stay in assigned lunch activity.
- Follow directions of the activity monitor.

SCHOOL POLICIES

West Irondequoit School District Code of Conduct

The Code of Conduct includes district-wide information and expectations. Please review this document.

Cell Phones, Electronic Devices and Social Media

The responsible use of electronic devices, cell phones and social media before, during and after the school day is critical to promoting healthy decision making and a positive climate and culture at Rogers Middle School. Inappropriate use that includes but is not limited to harassment, bullying, threatening or intimidation of any kind or that creates a disruption to the normal business of the school day will result in school-based consequences that may include in-school or out-of-school suspension. If the conduct occurs off school grounds and causes or threatens to cause ill will towards a student, the building, or its staff, the conduct will be treated just as it had occurred at school, and the school administration will impose consequences in accordance with the inappropriate conduct.

Electronic Devices

Cell phones, IPODS, sound producing equipment, cameras and novelty items such as laser pointers, are prohibited from use during the school day in classrooms or in halls. Students are discouraged from bringing this type of equipment into school, since the equipment could be damaged or stolen, as well as cause disruptions to the instructional day. Teachers may confiscate such items if they are present or used during school hours. The teachers or principal will return items to students at the end of the day. In some circumstances, the equipment will be held until the parent/guardian comes and picks the item up in the office. Additionally, at times the item will only be returned to a parent/guardian and it will not be allowed to be brought back into school for the remainder of the year.

Lunchtime Expectations

The cafeteria is a place where students eat lunch in an orderly and relaxed atmosphere. Students typically choose their own tables and then will be expected to remain in their seats for the lunch period. Staff members may change student seating arrangements as needed. Remember these important points:

- Students are expected to stay at their seat and not move from table to table. This helps to develop consistency with the students and staff in regards to establishing daily seating arrangements.
- Disruptive behavior and food throwing will not be tolerated.
- All students seated at a table share the responsibility of maintaining a clean area. Being asked to pick up litter is a reasonable request.
- Saving places or cutting in the serving lines are unfair; students are asked to please wait their turn.
- Students are discouraged from borrowing food or money from other students. In an emergency, see the Cafeteria Supervisor or a staff member for assistance.

Recess Activities

A recess period takes place midday along with the lunch period. Outside recess will be used as often as possible. Students must dress appropriately for the weather. During inclement weather, recess will be indoors.

Food, Beverages and Water Bottles

For safety and cleanliness, food and beverages should remain in the cafeteria. Limited consumption of food or beverages is permitted in the classrooms, with teacher permission.

Students may bring water bottles to school to drink clear water throughout the day. Please do not use glass water bottles.

Obscenity

Writing and/or using profane language as well as making obscene gestures is not permitted in school. Likewise, drawing, displaying and possessing obscene pictures is not allowed.

Snow

Throwing snow or ice on school property or on the way to and from school is not permitted. Students violating this rule may be subject to disciplinary action.

Fire Hazards

Matches, lighters, or other fire hazards are not permitted in school or on school grounds. Students in violation of this rule may be subject to disciplinary action.

Smoking

Students are not permitted to carry or use tobacco, in any form, anywhere in school, on the campus, or on the way to and from school. Board of Education policy states that our schools are tobacco free zones.

Loitering

Students are not to loiter in halls, stairways, or school grounds before or after school. They are not to wait for other students inside the building. At the conclusion of the school day, students are expected to be out of the building by 3:10 p.m.

Bus Rider Expectations

Look both ways before crossing streets. Be sure there is no oncoming traffic.

Be at designated bus stop on time – not more than 10 minutes before scheduled bus arrival time in the morning.

Observe all safety precautions while waiting for the bus:

- Stay on sidewalks. Do not stand/wait in the road.
- Do not push, pull, or chase others.
- Avoid trespassing on private property.
- Avoid excessive noise.



Wait until the bus has come to a full stop before entering the roadway to board the bus or leaving your seat to get off the bus.

Take a seat as soon as you board the bus. Do not change seats while the bus is moving.

Conduct yourself properly at all times:

- Demonstrate positive behavior and appropriate behavior.
- Do not throw anything on the bus, out of the bus, or at the bus.
- Do not distract the bus driver while the bus is in motion.
- Keep track of your personal property.
- Eating, drinking of any beverage and smoking, in any form, are not allowed on the bus.

Note: Warn the driver of approaching danger if you have reason to believe the driver is unaware of such danger. If the bus driver permits open windows, keep your arms and head inside the bus. Listen carefully to and obey the driver at all times. The driver is in charge at all times.

Transportation privileges may be suspended for disregard of the bus rider rules.

Bus Departure – Upon leaving school at the end of the school day, students may quietly socialize in a designated area before entering the bus. Those who behave in an inappropriate manner such as running, chasing, or other types of hard play will jeopardize their bus privileges and be subject to disciplinary action.

Physical Education Expectations

Changing clothes for physical education class is not required.

Sneakers are required to participate in physical education class.

Excuse Policy: Documentation excusing students from physical education must either be from a doctor on signed stationery OR be a signed and dated note from a parent/guardian.

Locks/Lockers: Each 5th and 6th grade student is assigned a locker for physical education. Locks are provided by the district. Reminder: Students should not share the combination with other students.

Expectations for Use of Halls and Lavatory

Before School – Students should not enter the building until 8:50 a.m. Exceptions to this rule include morning activities, accessing the District breakfast program in the cafeteria and special permission by a teacher. At 8:50 a.m., students are expected to go to their hall lockers and then proceed to their homeroom where they are to remain. Students are not to loiter in the halls. Students who are not present in homeroom by 9:00 a.m. are considered tardy.

Lavatory Conduct – Students may be granted permission to go to the lavatory by a classroom teacher. Appropriate conduct is expected in lavatories at all times.

After School – Students required to meet with a teacher or attend a school activity/meeting after school are to report quickly to their destination. Those staying after school for any reason should make arrangements, in advance, for transportation home.

INAPPROPRIATE BEHAVIOR AND UNLAWFUL ACTIVITIES

Certain activities and behaviors are not only against school rules but are counter to state or federal criminal codes and are, therefore, illegal. Involvement in any of these activities will have severe consequences and may result in suspension.

Theft

Taking or possessing articles that do not belong to you without the knowledge or permission of the owner is illegal. Violators are subject to prosecution.

Social Media and Cyberspace

The responsible use of electronic devices, cell phones and social media before, during and after the school day is critical to promoting healthy decision making and a positive climate and culture in our schools. Inappropriate use that includes but is not limited to harassment, bullying, threatening or intimidation of any kind or that creates a disruption to the normal business of the school day will result in school based consequences to include in-school or out-of-school suspension. If the conduct occurs off school grounds and causes or threatens to cause ill will towards a student, the building, or its staff, the conduct will be treated just as it had occurred at school, and the school administration will impose consequences in accordance with the inappropriate conduct.

Sexual Harassment

The West Irondequoit Central School District is committed to creating and maintaining a learning environment which is free of discrimination and intimidation, one in which every employee and student is entitled to be treated with dignity and respect.

Accordingly, the West Irondequoit Central School District strictly prohibits sexual harassment of students by district employees, as well as by other students, on school grounds or in connection with any school related activities or programs. Staff members and/or students who commit acts of sexual harassment toward West Irondequoit students may be disciplined for their misconduct. Sexual harassment is defined as unwelcome verbal, symbolic, or physical conduct of a sexual nature.

Firecrackers

Explosive devices used as noisemakers are disruptive, dangerous and illegal. Possession or use on school property is prohibited.

Weapons/Explosives

A student shall not use or possess any weapons or explosives on school premises. Any knife is considered a weapon.

The policy adopted by the Board of Education is as follows:

No person may have in his/her possession any weapon including firearms on school grounds, in any District building, on a school bus or District vehicle, or any school sponsored activity or setting under the control and supervision of the District. This prohibition shall include, but not limited to: any of the objects or instruments referred to in Section 265.01 of the New York State Penal Law; any air-gun, spring-gun or other instrument or weapon in which the propelling force is a spring, air, piston or CO2 cartridge; and any object that could reasonably be considered to be a weapon or a facsimile of a weapon.

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

In general, the children respond positively when a person in charge addresses student misbehavior. In cases of severe or repeated misbehavior such as fighting, theft, or defying authority, students will be referred to an administrator.

Actions for continued or severe misbehavior could be one or more of the following:

- Restorative meetings and supports
- Conferences with teachers, counselors and administrators
- Arrange to keep the child after school
- Parents/guardians notified in writing of offense and consequence
- Phone call to parents/guardians (infractions needing parents/guardians' immediate attention)
- Replace/restore damaged property
- Suspend from certain school activities
- Temporary removal from classroom setting
- In-school suspension
- Out-of-school suspension
- Follow-up with school counselor, psychologist or social worker
- In all of our dealings with student behavior, we strive to preserve the child's dignity. It is important that school personnel and parents work closely together to help children learn appropriate modes of behavior.

ACADEMIC INFORMATION

Homework – Homework is an effective aid to learning and is assigned for the following reasons:

- To reinforce skills learned in the classroom
- To provide independent practice
- To complete work not finished in the classroom
- To make up work missed due to absence
- To develop self-discipline, responsibility and organizational skills
- To allow sufficient time for creative projects



Grade Level	Days Per Week	Average Amount of Homework
Fourth	3-4	20-30 minutes
Fifth	Daily	45-60 minutes
Sixth	Daily	45-60 minutes
All Grades	Daily	15-20 minutes of reading for pleasure*

If there is no written work, students should review material or study ahead for quizzes and tests. Silent, sustained reading in a book of choice is also an alternative. * A child is never too old to be read to!

Study Skills and Habits

Study habits and skills that have proven to be effective include:

1. Use of an assignment planner. Therefore, students are required to use an assignment planner. Each child is given a Rogers Student Planner on the first day of school. If a child loses his/her planner, replacements are available at the Main Office for \$5.00.
2. Organizing all materials and supplies needed for each assignment.
3. Setting up a study schedule with appropriate breaks to avoid fatigue.
4. Keeping up-to-date on assignments.
5. Studying material on a daily basis in small segments rather than waiting until the day before a test.
6. Requesting assistance from the teacher or other resource people if additional help or explanations are needed.

Report Cards

We operate using a four marking period schedule. At the conclusion of each marking period, report cards will be generated by teachers.

Interim Reports

Teachers who need to notify parents about student progress between report cards may send an interim report home. The teacher may make recommendations for improvement regarding work habits and study skills. Interims may also be used to recognize improvement regarding work habits or study skills.

Honor Roll (grades 5 & 6)

In order to promote scholarship and recognize high achievement, students may receive recognition as an honor roll recipient. All fifth and sixth grade students are eligible.

Criteria for the Honor Roll:

- Students must achieve a grade average of 85% or above.
- Students who receive an “D, F, N or U” for effort in any subject will not be considered for the Honor Roll.



Effort Recognition (grades 5 & 6)

Students who consistently put forth outstanding effort in meeting their academic goals are recognized each quarter with a listing in the Rogers newsletter. In order to receive Effort Recognition, a student must receive four “Os” (outstanding effort) and no “Ns” (need to improve) on his/her report card.