



# Carlynton School District

Dr. Gary Peiffer • Superintendent

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## M E M O R A N D U M

TO: Board of Directors  
Administrators  
Municipal Offices

DATE: June 15, 2016

RE: BOARD OF EDUCATION MEETING

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The Carlynton Board of School Directors will conduct its Voting Meeting on **Monday, June 20, 2016, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School.

**CARLYNTON SCHOOL DISTRICT**

**Voting Meeting  
June 20, 2016  
Carlynton Jr.-Sr. High School Library – 7:30 pm**

**AGENDA / ADDENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIENCE:**

**ROLL CALL**

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:**

**APPROVAL OF MINUTES:**

*Motion to approve the following minutes:*

1. The minutes of the June 6, 2016 Committee/Voting Meeting as presented.  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Minutes of June 6, 2016 Meeting

**REPORTS:**

- Executive Session
- Administrative Reports
  - Superintendent Report – *Dr. Peiffer*
  - Principals
  - Business Manager – *Mr. Christy*
  - Facilities and Maintenance – *Mr. McDade*
  - Technology – *Mr. Durica*
  - Food Services – *Mr. Graff*

**I. Miscellaneous**

*Motion to approve the following Miscellaneous Items:*

1. The collaboration agreement between the District and the Kennedy School of Driving, Inc. to provide the opportunity of driver's education classroom theory, behind-the-wheel driver training and end-of-course skills tests to Carlynton School District students; (Miscellaneous Item #0616-01)
2. The Conference Request by high school Principal Michael Loughren to attend the School-Justice Partnership Certificate Program at Georgetown University, September 26-30, 2016; (Miscellaneous Item #0616-02)
3. The Resolution submitted by the Carlynton Education Foundation for a Local Option Small Games of Chance Permit as submitted. (Miscellaneous Item #0616-03)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Kennedy School of Driving Collaborative Agreement

Conference Request – Michael Loughren

Foundation – Small Games of Chance Permit Resolution

**II. Finance**

*Motion to approve the following Finance Items:*

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| <ol style="list-style-type: none"> <li>1. The Treasurer’s Report for the month of May 2016 as presented;</li> <li>2. The May 2015 bills in the amount of \$1,858,609.55 as presented;</li> <li>3. Resolution No. 465-16 establishing the millage for real estate taxation for the 2016-2017 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 21.564 mills or \$2.1564 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0616-01)</li> <li>4. Move all but eight percent of the general fund balance to an assigned fund balance for the 2016-2017 school year for future expenditures related to PSERs, health care benefits and building renovations;</li> <li>5. Resolution No. 466-16 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2016-2017 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0616-02)</li> <li>6. The Carlynton School District 2016-2017 General Fund Budget in the amount of \$27,333,307;</li> <li>7. Resolution No. 467-16 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$170.68; (Finance Item #0616-03)</li> <li>8. Designate PNC Bank, Crafton Branch, as the official school district depository for funds received for fiscal year 2016-2017 in accordance with Section 621 of the PA School Code;</li> <li>9. Participation in the Highmark Workers Compensation Program at a cost of \$68,578 effective July 1, 2016, as presented;</li> <li>10. The insurance package for the 2016-2017 school year as recommended by the Arthur J. Gallagher Agency at a cost of \$76,261. This includes cyber liability;</li> <li>11. Excuse Patricia Keeley, Crafton Real Estate Tax Collector, Sam Maccarone, Rosslyn Farms Real Estate Tax Collector, and Peg Bowman, Carnegie Real Estate Tax Collector, from further collection of school district real estate taxes for the 2015-2016 school year, effective June 30, 2016, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;</li> </ol> | <p>Treasurer’s Report – May 2016<br/>May 2016 Bills</p> <p>Resolution No. 465-16 Real Estate Millage - 2016-2017</p> <p>Assigned General Fund Balance</p> <p>Resolution No. 466-16 Earned Income Tax Levy 2016-2017</p> <p>General Fund Budget</p> <p>Resolution No. 467-16 – Homestead/Farmstead Tax Relief Act Funds</p> <p>PNC Bank – District Depository</p> <p>Highmark Worker’s Compensation</p> <p>Insurance Package for 2016-2017</p> <p>Tax Collectors Excused from Collection</p> |
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12. Renew public official bonds for Board Secretary Kirby Christy and Treasurer Marisa Mendoza;	Public Official Bonds
13. Grant authorization for the appropriate officials to provide tax duplicates to each of the District’s tax collectors on or before July 1, 2016, in accordance with Section 682 of the PA School Code;	Tax Duplicates
14. Authorize the District to acquire the tax collector’s bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;	Acquisition of Tax Collector’s Bonds
15. Award bids for Athletic Supplies for the 2016-2017 school year in the total amount of \$67,853.17; (Finance Item #0616-04)	Award Bids – Athletic Supplies
16. The May 2016 Athletic Fund Report as submitted with an ending balance of \$5,820.60; (Finance Item #0616-05)	Athletic Fund Report – May 2016
17. The May 2016 Activities Fund Report as submitted with an ending balance of \$74,009.10; (Finance Item #0616-06)	Activities Fund Report – May 2016
18. The April-May 2016 Food Service Report as submitted by Aramark Educational Services. (Finance Item #0616-07)	April-May 2016 Food Services Report
19. The June 2016 Real Estate Tax Refund for the Borough of Carnegie as submitted; (Finance Item #0616-08 <b>REVISED</b> )	June 2016 RE Tax Refund-Carnegie
20. The proposal submitted by Protech Asphalt Maintenance, Inc. for repairs to the Carnegie Elementary parking area at a cost not to exceed \$14,500; (Finance Item #0616-09)	Protech Asphalt Maintenance – Asphalt Repairs, Carnegie
21. The proposals submitted by Hilltop Paving for asphalt repairs at Carlynton Junior-Senior High School and Crafton Elementary at a cost not to exceed \$1,850 and \$4,280, respectively; (Finance Item #0616-10)	Hilltop Paving – Asphalt Repairs, JSHS and Crafton
22. The contract extension with Republic Services for garbage pickup and removal throughout the District at the submitted monthly rate, effective July 1, 2016 through July 1, 2017; (Finance Item #0616-11)	Republic Services – Contract Extension
23. The Co-Stars proposal submitted by CurranTaylor, Inc. for the purchase of a Market Forge Model 2AM36G pressure steamer with installation for the high school cafeteria at a cost of \$24,671.25. (Finance Item #0616-12)	CurranTaylor – Pressure Steamer
24. The three-year maintenance and inspection contract extension with A-Air Company, Inc., at an annual cost of \$38,188 for the 2016-2017 and 2017-2018 school years and \$39,715 for the 2018-2019 school year. (Finance Item #0616-13)	A-Air Company – Three Year Contract Extension
_____ <i>First</i> ; _____ <i>Second</i> ; _____ <i>Vote</i>	

**III. Personnel**

*Motion to approve the following Personnel Items:*

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| 1. Reappoint Dr. Edward Snell and Dr. Sherry Marinacci as the school physician and eye examiner, respectively, for the 2016-2017 school year; | Reappointments – School Physician and Eye Examiner |
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2. The letter of resignation as submitted by cafeteria van driver Brandon Thompson, effective June 8, 2016 as submitted. (Personnel Item #0616-01)
3. Employ Cory Neil and Riley Post as a summer help technician interns for the district at an hourly rate of \$10 for the period of June 20 through August 12, 2016 as recommended; (Personnel Item #0616-02)
4. The additions to the 2016-2017 Supplemental Athletic List as submitted; (Personnel Item #0616-03 **REVISED**)
5. The additions to the 2016-2017 Supplemental Activities List as submitted; (Personnel Item #0616-04 **REVISED**)
6. The three-year agreement between the District and the Act 93 Administrators as presented. (Personnel Item #0616-05)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Letter of Resignation –  
Brandon Thompson

Cory Neil, Riley Post –  
Summer Tech Interns

Supplemental Athletic List

Supplemental Activities List

Act 93 – Three-Year  
Agreement

**IV. Policies**

*Motion to approve the following Policy Items:*

1. The second and final reading of Policy No. 427, Employee Use of Electronic Devices; (Policy Item #0616-01)
2. The second and final reading of Policy No.815.2, District Website; (Policy Item #0616-02)
3. The second and final reading of Policy No. 823, Naloxone/Narcan. (Policy Item #0616-03)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Policy No. 427

Policy No. 815.2

Policy No. 823

**OLD BUSINESS:**

**NEW BUSINESS:**

**OPEN FORUM:**

**ADJOURNMENT:**

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*; \_\_\_\_\_ *Time*