



Carlynton School District

Mr. Gary Peiffer • Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: December 19, 2013

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Agenda Setting/Committee/Voting Meeting on **Monday, January 6, 2014, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School.

- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting
January 6, 2014
Carlynton Jr.-Sr. High School Library – 7:30 pm

AGENDA / **ADDENDA**

CALL TO ORDER

PLEDGE OF ALLEGIENCE: *Carnegie Elementary student Ryan Waite*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the December 3, 2013 Reorganization Meeting as presented.
2. The minutes of the December 3, 2013 Voting Meeting as presented.
_____ *First*; _____ *Second*; _____ *Vote*

Minutes of December 3, 2013
Reorganization Meeting

Minutes of December 3, 2013
Voting Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
- Thomas and Williamson Report

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2013-2014 conference and field trip requests as presented and approved by administration. (Miscellaneous Item #0114-01 **REVISED**)
_____ *First*; _____ *Second*; _____ *Vote*

Additions – 2013-2014
Conference and FT Requests

II. Finance

Motion to approve the following Finance Items:

1. The Treasurer's Report for the month of November 2013 as presented;
2. The November 2013 bills in the amount of \$2,697,600.79 as submitted;
3. The January 2014 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0114-01)

Treasurer's Report for
November 2013
November 2013 Bills

RE Tax Refunds – Carnegie

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|---|--|
| 4. The Request for Proposals and Contract for a Carlynton School District Food Service Management Company for the period of July 1, 2014 through June 30, 2015 as submitted; (Finance Item #0114-02) | RFP – Food Service Management Contract |
| 5. The November 2013 Athletic Fund Reports as submitted with an ending balance of \$10,388.50 as submitted; (Finance Item #0114-03) | November 2013 Athletic Fund Report |
| 6. The November 2013 Activities Fund Reports as submitted with an ending balance of \$46,185.88 as submitted; (Finance Item #0114-04) | November 2013 Activities Fund Report |
| 7. The October 2013 Food Services Report as submitted by Aramark Educational Services. (Finance Item #0114-05) | October 2013 Food Services Report from Aramark |
| 8. Change orders No. 13010, 13011 and 13014 for the renovations projects as submitted in detail; (Finance Item #0114-06) | Changes Orders No. 13010, 13011 and 13014 |
| 9. The advertising for the re-bid of the Crafton and Carnegie elementary schools’ secure vestibules and office relocation projects; | Re-Bid of Crafton and Carnegie Secure Vestibules and Office Relocations |
| 10. The bid proposal from Wade Associates between the district and the consultant for the renovation of the filtration system and drains of the high school swimming pool as submitted; (Finance Item #0114-07) | Bid Proposal from Wade Associates for HS Pool Filtration System and Drains |
| 11. The Sports Medicine Services proposal between the district and West Penn Allegheny Health System, Inc. d/b/a Allegheny General Hospital as submitted; (Finance Item #0114-08) | West Penn Allegheny Health System Sports Medicine Proposal |
| 12. The agreement between the district and the University of Pittsburgh Tri-State Area School Study Council for a comprehensive planning day as submitted. (Finance Item #0114-09) | Agreement with Tri-State Area School Study Council |
| _____ First; _____ Second; _____ Vote | |

III. Personnel

Motion to approve the following Personnel Items:

- | | |
|---|---|
| 1. The following additions to the 2013-2014 Athletic Supplemental List for the remainder of the 2013-2014 school year as submitted: <ul style="list-style-type: none"> ▪ Michael Donovan – 7th grade boys’ basketball ▪ David Zinski – 8th grade boys’ basketball (Personnel Item #0114-01) | Additions to the 2013-2013 Athletic Supplemental List |
| 2. The following addition to the 2013-2014 Activities Supplemental List for the remainder of the 2013-2014 school year as submitted: <ul style="list-style-type: none"> ▪ Stephen Baldanzi, Instrumental director, musical (Personnel Item #0114-02) | Additions to the 2013-2013 Activities Supplemental List |
| 3. To divide the responsibilities of the auditorium manager position, a supplemental activities position, between Russ Pederson and _____, retroactive to August 27, 2013; | Division of Auditorium Manager Position |
| 4. The additions to the 2013-2014 Day-to-Day Substitute List as presented; (Personnel Item #0114-03) | Additions to Day-Day Sub List |

5. The Leave of Absence extension requests for Employees # CFT13-14-02 and CFT13-14-06 through the remainder of the 2013-2014 school year; (Personnel Item #0114-04)

Leave of Absence Requests

6. The creation and anticipated posting of an Instructional Aide at the secondary level as submitted by administration. (Personnel Item #0114-05)

Creation of an Instructional Aide Position

7. The resignation of Lee Myford, Director Pupil Services, as submitted, effective February 28, 2014; (Personnel Item #0114-06)

Resignation – Lee Myford

8. The creation of two high school after-school tutoring positions to address student academic needs for two-days per week, one-hour per day at the teachers per diem rate and to post for said openings.

Creation of After-School Tutoring Positions

_____ First; _____ Second; _____ Vote

IV. Policy

Motion to approve the following Personnel Items:

1. Policy No. 610, Purchases Subject to Bid/Quotation, as submitted. (Policy Item #0114-01)

Policy No. 610- Purchases Subject to Bid/Quotation

_____ First; _____ Second; _____ Vote

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ First; _____ Second; _____ Vote; _____ Time