



Carlynton School District

Dr. Gary Peiffer • Superintendent

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MEMORANDUM

TO: Board of Directors
Administrators
Municipal Offices

DATE: February 14, 2017

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its monthly Voting Meeting **Monday, February 19, 2018 at 7:00 pm** in the Carlynton Junior-Senior High School cafeteria.

- A Finance Committee Meeting will be held in the cafeteria beginning at 6:30 pm.

CARLYNTON SCHOOL DISTRICT

**Voting Meeting
February 19, 2018
Carlynton Jr.-Sr. High School Cafeteria – 7:00 pm**

AGENDA / ADDENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

PRESENTATIONS: *EIC Video and Recognition*
Scott Canty - Allegheny Consortium

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the January 16, 2018 Finance Committee Meeting as presented;
2. The minutes of the January 16, 2018 Regular Voting Meeting as presented;
3. The minutes of the February 12, 2018 Special Voting Meeting as presented.
_____ *First*; _____ *Second*; _____ *Vote*

Minutes of January 16, 2018
Finance Meeting

Minutes of January 16, 2018
Voting Meeting

Minutes of February 12, 2018
Special Voting Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report – *Dr. Peiffer*
 - Facilities and Maintenance – *Mr. McDade*
 - Special Education and Pupil Services – *Dr. Andler*
 - Data and Curriculum – *Mr. Mantich*
 - Principals
 - Committee Reports
 - Parkway West CTC – *Director Appel*
 - Pathfinder – *Director Honchar*
 - SHASDA – *Director Dugan*
 - Legislative/PSBA – *Director Simcic*

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2017-2018 Conference and Field Trips Requests as submitted. (Miscellaneous Item #0218-01 **REVISED**)
2. The Memorandum of Understanding between the District and the Borough of Pennsbury Village for emergency evacuation purposes. (Miscellaneous Item #0218-02)
_____ *First*; _____ *Second*; _____ *Vote*

Conference and Field Trip Requests

MOU – Pennsbury Village

II. Finance

Motion to approve the following Finance Items:

1. The Carlynton School District Financial Statement for the year ending June 30, 2017 as submitted by the independent auditing firm of Hosack, Specht, Muetzel and Wood;
2. The January 2018 bills in the amount of \$694,023.13 as presented;
3. The proposed 2018-2019 Allegheny Intermediate Unit Program of Services budget in the amount of \$2,086,109. The Allegheny County (AIU3) school districts’ total contribution to the budget is \$1,765,288 and the Carlynton School District’s contribution to the Program of Services Budget is estimated to be \$19,467 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily membership; (Finance Item #0218-01)
4. The resolution to approve continued membership in the Joint Purchasing Board for the 2018-2019 school year along with the Allegheny Intermediate Unit and other local school districts, which will empower the district to make bulk purchases of selected items for its use. It is further recommended that the appropriate Carlynton School District officials be authorized to sign the Joint Purchasing Agreement and that Christopher Juzwick be named said representative to the purchasing board and Gary Peiffer named as alternate; (Finance Item #0218-02)
5. The December 2017 Athletic Fund Report with an ending balance of \$16,298.67; (Finance Item #0218-03)
6. The December 2017 Activities Fund Report with an ending balance of \$82,943.67; (Finance Item #0218-04)
7. The January 2018 Athletic Fund Report with an ending balance of \$15,083.76; (Finance Item #0218-05)
8. The January 2018 Activities Fund Report with an ending balance of \$78,289.31; (Finance Item #0218-06)
9. **The 2018-2019 Allegheny Intermediate Unit Services Agreement with Notice of Adoption of Policies, Procedures, and Use of Funds by School District and the Allegheny Intermediate Unit Services Agreement in accordance with IDEA program guides issued by the United States Department of Education. (Finance Item #0218-07)**
_____ *First*; _____ *Second*; _____ *Vote*

Financial Statement for Year Ending June 30, 2017

January 2018 Bills

2018-2019 AIU Program of Services Budget

2018-2019 Joint Purchasing Agreement

December 2017 Athletic Fund Report

December 2017 Activities Fund Report

January 2018 Athletic Fund Report

January 2018 Activities Fund Report

AIU Adoption of Policies, Procedures, and Use of Funds and IDEA Agreement

III. Personnel

Motion to approve the following Personnel Items:

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| 1. The addition to the 2017-2018 Day to Day Substitute List as presented; (Personnel Item #0218-01 REVISED) | Addition to the 2017-2018 D-D Sub List |
| 2. The deletion and additions to the 2017-2018 Supplemental Athletic List as presented; (Personnel Item #0218-02) | Deletion/Additions to Supplemental Athletic List |
| 3. Employ Kari Gallagher for the position of Personal Care, One to One Aide at Crafton Elementary, retroactive to February 2, 2018. The Class III position falls under the terms of the Secretarial, Cafeteria, Aides Collective Bargaining Unit Agreement; (Personnel Item #0218-03) | Kari Gallagher – Personal Care Aide |
| 4. Award the positions for the 2018 Carlynton Academic Summer Program to be offered June 11 through July 6, 2018 to the following at the teacher’s per diem rate per the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement: <ul style="list-style-type: none">▪ Brian Harewicz – Reading▪ Pamela Stone – Math▪ Andrea Harrity – Writing (Personnel Item #0218-04) | Academic Summer Program Teachers |
| 5. Award the position of SAT Instructor for the SAT preparatory class offered in the Spring 2018 to Michael Kozy (<i>Chelsie Fris-rescinded</i>) at the teacher’s per diem rate under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0218-05 REVISED) | SAT Instructor |
| 6. Award the positions of reading and math tutors for Carnegie and Crafton elementary schools at an hourly rate of \$35 to the following per the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. The program is funded by a Ready to Learn Grant: <ul style="list-style-type: none">▪ Alicia Booz - Math▪ Cynthia Bevan – Math▪ Cynthia Eddy - Reading▪ Christine Garland – Math▪ Amanda Meyer - Math▪ Elaine Retcofsky – Reading▪ Wendy Steiner – Reading▪ Kathleen Helfrick – Reading▪ Katelyn Neal – Reading and Math, Sub (Personnel Item #0218-06 REVISED) | Reading and Math Tutors |
| 7. The Leave of Absence request for the 2017-2018 school year as submitted by Employee SCA1718-11; (Personnel Item #0218-07) | Leave of Absence 17-18 School Year |
| 8. The Letter of Intent to Retire as submitted by secretary Adrienne Kuny, effective April 3, 2018 under the terms of the Secretarial-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0218-08) | Letter of Intent to Retire – Adrienne Kuny |
| 9. The Leave of Absence request for the 2018-2019 school year as submitted by Employee CFT1819-01. (Personnel Item #0218-09)
_____ <i>First</i> ; _____ <i>Second</i> ; _____ <i>Vote</i> | Leave of Absence 18-19 School Year |

IV. Policy

Motion to approve the following Policy Items:

1. The second and final reading of Policy 622, GASB Statement 34, as presented; (Policy Item #0218-01)
2. The second and final reading of Policy 201, Admission of Students, as revised; (Policy Item #0218-02)
3. The first readings of Policies 326 through 338 per the recommendations of the PSBA full policy review; (Policy Item #0218-03)
_____ *First*; _____ *Second*; _____ *Vote*

Policy 622- Second Reading

Policy 201 – Second Reading

Policies 326-338 – First Reading

V. Student Services

Motion to approve the following Policy Items:

1. The 2018-2019 Carlynton Junior-Senior High School Program of Studies for grades 9-12 as submitted. (Student Services Item #0218-01)
_____ *First*; _____ *Second*; _____ *Vote*

2018-2019 JSBS Program of Studies

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*; _____ *Time*