



# Carlynton School District

Mr. Gary Peiffer • Superintendent

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## M E M O R A N D U M

TO: Board of Directors  
Administrators  
Municipal Offices

DATE: February 26, 2014

RE: BOARD OF EDUCATION MEETING

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The Carlynton Board of School Directors will conduct its Agenda Setting/Committee/Voting Meeting on **Monday, March 3, 2014, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School.

- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting  
March 3, 2014  
Carlynton Jr.-Sr. High School Library – 7:30 pm

AGENDA / **ADDENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIENCE:** *Crafton Elementary sixth grader Thomas Gollob*

**ROLL CALL**

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:**

**APPROVAL OF MINUTES:**

*Motion to approve the following minutes:*

1. The minutes of the February 18, 2014 Regular Voting Meeting as presented.

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Minutes of February 18, 2014 Meeting

**REPORTS:**

- Executive Session
- Administrative Reports
  - ✓ Superintendent's Report
    - Thomas and Williamson Report
    - Business Manager Report
    - Coordinator of Special Education Report
    - Principals' Report

**I. Miscellaneous**

*Motion to approve the following Miscellaneous Items:*

1. The additions to the 2013-2014 conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0314-01 **REVISED**)

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Additions – 2013-2014 Conference and FT Requests

**II. Finance**

*Motion to approve the following Finance Items:*

1. The March 2014 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0314-01)
2. \_\_\_\_\_ as the lowest responsible bidder for the Carnegie Elementary vestibule project as submitted; (Finance Item #0314-02)

Carnegie RE Tax Refunds

Bidder for Carnegie Vestibule Project

3. \_\_\_\_\_ as the lowest responsible bidder for the Crafton Elementary vestibule project as submitted; (Finance Item #0314-03)

Bidder for the Crafton Vestibule Project

4. The resolution and contract agreement between the district and the Northeastern Educational Intermediate Unit 19 for special education services for the 2014-2015 school year as submitted. (Finance Item #0314-04)

Resolution and Contract with NEIU19

\_\_\_\_\_ First; \_\_\_\_\_ Second; \_\_\_\_\_ Vote

### III. Personnel

*Motion to approve the following Personnel Items:*

1. The additions and deletion to the 2013-2014 Supplemental Athletic List as recommended and presented:

Additions to the 2014 Supplemental Athletic List

- David Zinski, Assistant Junior High Track Coach
- Kyle Maines, Varsity Head Boys' Tennis Coach
- Terry George, Varsity Head Football Coach, *resignation* (Personnel Item #0314-01 REVISED)

2. The letter of intent to retire from high school Spanish teacher Lynne Cramer, as submitted per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-02)

Letter of Intent to Retire – Lynne Cramer

3. Appoint Jenna Woodarek, M.Ed, to a one-year school psychologist internship within the district for the 2014-2015 school year. The intern will receive a stipend of \$15,000, pending receipt of all applicable clearance and paper work within a 60 day period; (Personnel Item #0314-03)

2014-2015 Psychologist Intern – Jenna Woodarek

4. The Leave of Absences for Employees ADM13-14-10 and CFT13-14-11 as presented. (Personnel Item #0314-04)

Employee Leaves

5. The letter of intent to retire from elementary music teacher Vincent Ferro, as submitted, per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-05)

Letter of Intent to Retire – Vincent Ferro

6. The letter of intent to retire from elementary teacher Jeanine Butts, as submitted, per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-06)

Letter of Intent to Retire – Jeanine Butts

7. The letter of intent to retire from elementary teacher Renee Orlovsky, as submitted, per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-07)

Letter of Intent to Retire – Renee Orlovsky

8. Retirement of cafeteria van driver Domenic Tavoletti, as submitted and effective immediately, per the terms of the Secretarial, Cafeteria, Aides Bargaining Unit Agreement; (Personnel Item #0314-08)

Immediate Retirement – Domenic Tavoletti

9. The addition to the 2013-2014 Day-to-Day Substitute Teaching List, per recommendation of administration and as submitted; (Personnel Item #0314-09)

Addition to 2013-2014 Substitute Teaching List

10. Elaine Retcofsky as the successful bidder to facilitate the 21<sup>st</sup> Century after-school program for two nights/two hours per session, at an hourly rate of \$30, as submitted. (Personnel Item #0314-10)

Elaine Retcofsky – Facilitate 21<sup>st</sup> Century After School Program

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

**OLD BUSINESS:**

**NEW BUSINESS:**

**OPEN FORUM:**

**ADJOURNMENT:**

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*; \_\_\_\_\_ *Time*