



Carlynton School District

Mr. Gary Peiffer • Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: May 15, 2013

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Regular Voting Meeting,
Thursday, May 20, 2013, 7:30 pm, in the **library** of the Carlynton Junior-Senior High
School.

- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

Voting Meeting

May 20, 2013

Carlynton Jr.-Sr. High School Library – 7:30 pm

AGENDA / **ADDENDA**

CALL TO ORDER

PLEDGE OF ALLEGIENCE - *Elementary Band Students*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the May 2, 2013 Agenda Setting/Committee/Voting Meeting as presented.

_____ *First*; _____ *Second*; _____ *Vote*

Minutes of May 2, 2013 Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
 - Business Manager Report
 - Director of Pupil Services' Report
 - Principals Report
- Pathfinder Report – *Director Wilson*
- Parkway West CTC Report – *Director Walkowiak*
- SHASDA – *Director Schirripa*
- PSBA-Legislative – *Director Schell*

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2012-2013 list of conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0513-01 **REVISED**)

_____ *First*; _____ *Second*; _____ *Vote*

Additions to the Conference and Field Trip Requests

II. Finance

Motion to approve the following Finance Items:

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| 1. The Treasurer's Report for the month of April 2013 as presented; | Treasurer's Report – April |
| 2. The April 2013 bills in the amount of \$1,669,961.20 as presented; | April 2013 Bills |
| 3. The May 2013 Real Estate Tax Refunds for the Borough of Carnegie as presented; (Finance Item #0513-01) | Carnegie – RE Refunds |
| 4. The 2013-2014 proposed final budget in the amount of \$32,224,514 with a millage rate of 18.738 and to advertise the proposed final budget for a period of 30 days prior to the adoption of the annual budget. | 2013-2014 Proposed Final Budget |
| 5. The contract for the Network Stabilization Project as submitted by Communications Consulting Inc. (CCI) in the amount of \$2,750.00 as submitted; (Finance Item #0513-02) | Network Stabilization Project |
| 6. Reappoint Kirby Christy as board secretary for a four-year term beginning July 1, 2013 pursuant to Section 403 of the school code; | Board Secretary – Kirby Christy |
| 7. Reappoint Sandra Hughan as Treasurer of the Carlynton School District for the term beginning July 1, 2013; | CSD Treasurer – Sandra Hughan |
| 8. The Athletic Fund Report for the month of April 2013 with an ending balance of \$9,388.75 as submitted; (Finance Item #0513-03) | April 2013 Athletic Fund Report |
| 9. The Activities Fund Report for the month of April 2013 with an ending balance of \$45,237.33 as submitted; (Finance Item #0513-04) | April 2013 Activities Fund Report |
| 10. Accept the agreement to resolve the due process matter as presented; | Due Process Agreement |
| 11. The Purchase Order Agreement with the HITE Company in the amount of \$42,030.00 to provide the electrical equipment specified in the Electrical Equipment Supplier Bid for Carnegie Elementary School, Contract Number 130010-3; (Finance Item #0513-05) | PO Agreement with HITE Company – Bid #130010-3 |
| 12. The Purchase Order Agreement with the HITE Company in the amount of \$16,357.00 to provide the electrical equipment specified in the Electrical Equipment Supplier Bid for Crafton Elementary School, Contract Number 130011-3; (Finance Item #0513-06) | PO Agreement with HITE Company – Bid #130011-3 |
| 13. Submission of the Self-Certification Application for Non-Reimbursable Construction Project Form PDE-3074 to the Pennsylvania Department of Education for approval of the plans and specifications for the pre-ordering of electrical equipment for the Carnegie and Crafton elementary schools HVAC and Electric Upgrade Contracts; (Finance Item #0513-07) | Non-Reimbursable Construction Project Form PDE-3074 |
| 14. The purchase of 38 Chicago sinks, faucets and drains to replace old, tarnished sinks and fixtures throughout the district at a cost not to exceed \$9,500.00, including freight. The district maintenance department will be responsible for installation during the summer of 2013; (Finance Item #0513-08) | Costs and Replacement of Bathroom Sinks and Fixtures |

15. The Request for Proposal for light pole painting at the district football stadium and advertising of the RFP as submitted; (Finance Item #0513-09)

_____ First; _____ Second; _____ Vote

RFP – Light Pole Painting at Honus Wagner Field

III. Personnel

Motion to approve the following Personnel Items:

1. The reappointments to the 2013-2014 Athletic Supplemental List as submitted and recommended by administration:
 - MaryCay Dunmyer – Bowling (Personnel Item #0513-01)
2. The deletion, effective May 7, 2013, to the 2013-2014 Activities Supplemental List as submitted and recommended by administration:
 - Rena Taylor – Auditorium Manager, *resignation*
 - Russ Pedersen – Auditorium Manager, *effective May 20, 2013* (Personnel Item #0513-02 REVISED)
3. The reappointments to the 2013-2014 Curriculum Department Chairs as submitted and recommended by administration:
 - Laura Begg – Secondary Social Studies
 - Lisa Rowley – Secondary Phys. Ed./Health & Federal Prog.
 - Marlynn Vayanos – Secondary Art/Music
 - Michael Kozy – Secondary Mathematics
 - Cynthia Eddy – Secondary English
 - Lee Myford – Secondary Special Education
 - Diane Criste/Russ Pedersen – Elementary Art/Music
 - Jacie Maslyk – Elementary Reading/Library & Lang. Arts
 - Carla Hudson – Elementary Science & Social Studies
 - Joshua Ficorilli – Elementary Phys. Ed/Health
 - Brian Harewicz – Elementary Special Education (Personnel Item #0513-03)
4. The reappointment of Dr. Sherri Maranacci, eye examiner, for the 2013-2014 school year;
5. Accept the Letter of Intent to Retire as submitted by Nancy Tobin, effective the last day of the 2013 school year, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0513-04)
6. Accept the resignation of Dr. Robert Susini, effective November 30, 2013, as per the terms and conditions presented;
7. Award the positions of facilitator for the 2013 summer reading and writing program to the individuals below. The program will be held at the Andrew Carnegie Free Public Library in Carnegie for four weeks beginning July 8 through August 2 for three hours each day.
 - ~~Annemarie Bunch~~ - *withdrawn*
 - Andrea Harrity
 - Brian Harewicz (Personnel Item #0513-05 REVISED)

Reappointments - 2013-2014 Athletic Supplemental List

Deletion – 2013-2014 Activities Supplemental List

Reappointment – 2013-2014 Curriculum Department Chairs

Reappointment of Eye Examiner

Letter of Intent to Retire – Nancy Tobin

Resignation – Dr. Susini

2013 Summer Reading and Writing Program Facilitators

8. Award the position of District security person to David Dulick, retroactive to May 3, 2013, as submitted. Personnel Item #0513-06)
_____ First; _____ Second; _____ Vote

District Security – Dave Dulick

IV. Policy

Motion to approve the following Policy Items:

1. The first reading of the proposed policy for an electronic signature in connection with the School-Based ACCESS program. (Policy Item #0513-01)
2. The first reading of the Discipline policy as submitted.

First Reading – Electronic Signature

First Reading – Discipline

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ First; _____ Second; _____ Vote; _____ Time