



Carlynton School District

Mr. Gary Peiffer • Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: June 20, 2013

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Regular Voting Meeting, **Monday, June 24, 2013, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School. The final budget for the 2013-2014 school year will be adopted at this meeting.

- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

Regular Voting Meeting

June 24, 2013

Carlynton Jr.-Sr. High School Library – 7:30 pm

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIENCE

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the June 3, 2013 Agenda Setting/Committee/Voting Meeting as presented.

_____ *First*; _____ *Second*; _____ *Vote*

Minutes of June 3, 2013 Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
 - Business Manager Report
 - Director of Pupil Services Report
 - Principals' Report
- Pathfinder Report – Director Wilson
- Parkway West CTC Report – Director Walkowiak
- SHASDA – Director Schirripa
- PSBA Legislative – Director Schell

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2012-2013 list of conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0613-01)
2. The scheduled 2013-2014 list of conference and field trip requests as presented and approved by administration. (Miscellaneous Item #0613-02)

_____ *First*; _____ *Second*; _____ *Vote*

Additions to the 2012-2013 Conference and Field Trip Requests

Additions to the 2013-2014 Conference and Field Trip Requests

II. Finance

Motion to approve the following Finance Items:

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| <p>1. The Treasurer’s Report for the month of May 2013 as presented;</p> | <p>Treasurer’s Report – May 2013
May 2013 Bills</p> |
| <p>2. The May 2013 bills in the amount of \$1,881,766.64 as presented;</p> | <p>Carnegie RE Tax Refunds</p> |
| <p>3. The Carnegie Borough Real Estate Tax Refund as submitted; (Finance Item #0613-01)</p> | <p>Resolution No. 455-13 Real Estate Millage - 2013-2014</p> |
| <p>4. Resolution No. 455-13 establishing the millage for real estate taxation for the 2013-2014 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at _____ mills or \$_____ on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0613-02)</p> | <p>Resolution No. 456-13 Earned Income Tax Levy 2013-2014</p> |
| <p>5. Resolution No. 456-13 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2013-2014 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0613-03)</p> | <p>General Fund Budget</p> |
| <p>6. The Carlynton School District 2013-2014 General Fund Budget in the amount of \$_____;</p> | <p>Resolution No. 457-13 – Homestead/Farmstead Tax Relief Act Funds</p> |
| <p>7. Resolution No. 457-13 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$____. (Finance Item #0613-04)</p> | <p>PNC Bank – District Depository</p> |
| <p>8. Designate PNC Bank, Crafton Branch, as the official school district depository for funds received for fiscal year 2013-2014 in accordance with Section 621 of the PA School Code;</p> | <p>UPMC Worker’s Compensation</p> |
| <p>9. Participation in the UPMC Worker’s Compensation Program at a cost of \$69,820, effective July 1, 2013, as presented;</p> | <p>Insurance Package for 2013-2014</p> |
| <p>10. The insurance package for the 2013-2014 school year as recommended by the Gleason Agency at a cost of \$68,228. This includes cyber liability;</p> | <p>Tax Collectors Excused from Collection</p> |
| <p>11. That Patricia Keeley, Crafton Real Estate Tax Collector; Edward Adams, Rosslyn Farms Real Estate Tax Collector; and Peg Bowman, Carnegie Real Estate Tax Collector, be excused from further collection of school district real estate taxes for the 2012-2013 school year, effective June 30, 2013, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;</p> | <p>Public Official Bonds</p> |
| <p>12. Renew public official bonds for Board Secretary Kirby Christy and Treasurer Sandra Hugan;</p> | |

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| <p>13. Grant authorization for the appropriate officials to provide tax duplicates to each of the District’s tax collectors on or before July 1, 2013, in accordance with Section 682 of the PA School Code;</p> | <p>Tax Duplicates</p> |
| <p>14. Authorize the District to acquire the tax collector’s bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;</p> | <p>Acquisition of Tax Collector’s Bonds</p> |
| <p>15. Award bids for Physical Education, Medical, Custodial/Maintenance and Athletic Supplies for the 2013-2014 school year in the total amount of \$92,230.40; (Finance Item #0613-05)</p> | <p>Awarding of Bids</p> |
| <p>16. The Letters of Agreement for SAP services between the District and Chartiers Mental Health/Mental Retardation Center, Inc., for the 2013-2014 school year, as presented; (Finance Item #0613-06)</p> | <p>SAP Services Agreement with Chartiers MH/MR Center</p> |
| <p>17. The purchase of Pearson Common Core Algebra 1 and Geometry mathematics textbooks at a cost of \$27,821.56, as reviewed by classroom teachers and recommended by administration; (Finance Item #0613-07)</p> | <p>Purchase of Mathematics Textbooks</p> |
| <p>18. The purchase of Edge LVL C: National Geographic for Literature remediation textbooks at a cost of \$3,134.01, as reviewed by classroom teachers and recommended by administration. (Finance Item #0613-08)
 _____ <i>First</i>; _____ <i>Second</i>; _____ <i>Vote</i></p> | <p>Purchase of Literature Remediation Textbooks</p> |

III. Personnel

Motion to approve the following Personnel Items:

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| <p>1. The following professional education assignments for the 2013-2014 school year as presented:</p> <ul style="list-style-type: none"> ▪ _____ ▪ _____ ▪ _____ ▪ _____ <p>(Personnel Item #0613-01)</p> | <p>Professional Assignments for 2013-2014</p> |
| <p>2. The letter to rescind the letter of intent to retire as submitted by Jeanine Butts with continued employment in the Carlynton School District; (Personnel Item #0613-02)</p> | <p>Rescind Retirement –Jeanine Butts</p> |
| <p>3. The letter to rescind the letter of intent to retire as submitted by Rosemary Ulintz with continued employment in the Carlynton School District; (Personnel Item #0613-03)</p> | <p>Rescind Retirement – Rosemary Ulintz</p> |
| <p>4. The letter to rescind the retirement date of Carol Nightingale with a new retirement date of September 6 or September 13, 2013, as submitted; (Personnel Item #0613-04)</p> | <p>Rescind Retirement Date – Carol Nightingale</p> |
| <p>5. The following individuals as summer maintenance helpers for the period of June 17, 2013 through August 16, 2013 as submitted: Dave Kaercher, Tom Kelsey and Gary Mitkoski. (Personnel Item #0613-05)
 _____ <i>First</i>; _____ <i>Second</i>; _____ <i>Vote</i></p> | <p>Summer Maintenance Helpers</p> |

IV. Policy

Motion to approve the following Policy Items:

1. The revisions to the following policies in conjunction with the junior-senior high school Code of Conduct and per the review and recommendation of the solicitor:

- 218 (Student Discipline)
 - 221 (Dress and Grooming)
 - 227 (Electronic Devices)
- (Policy Item #0613-01)

_____ *First*; _____ *Second*; _____ *Vote*

Policy Modifications – Nos.
218, 221 and 227

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*; _____ *Time*