



Carlynton School District

Mr. Gary Peiffer • Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: October 2, 2013

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Agenda Setting/Committee/
Voting Meeting on **Monday, October 7, 2013, 7:30 pm** in the **library** of the Carlynton
Junior-Senior High School.

- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

**Agenda Setting/Committee/Voting Meeting
October 7, 2013
Carlynton Jr.-Sr. High School Library – 7:30 pm**

AGENDA / ADDENDA

CALL TO ORDER

PLEDGE OF ALLEGIENCE - *Carnegie Elementary student Evan Yaros*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the September 16, 2013 Committee/Voting Meeting as presented;
_____ *First*; _____ *Second*; _____ *Vote*

Minutes of September 16,
2013 Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
 - Business Manager Report
 - Director of Pupil Services Report
 - Principals' Report
- Report from Mr. Eric Zagrocki
- Construction Update – John Hays

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2013-2014 conference and field trip requests as presented and approved by administration; (Miscellaneous Item #1013-01)
_____ *First*; _____ *Second*; _____ *Vote*

Additions – 2013-2014
Conference and FT Requests

II. Finance

Motion to approve the following Finance Items:

1. The October 2013 Real Estate Tax Refunds for the Borough of Carnegie as presented; (Finance Item #1013-01)
2. The 2013-2014 Memorandum of Understanding dated September 19, 2013 agreeing to the use of the PA-ETEP electronic evaluation portal as submitted; (Finance Item #1013-02)

Carnegie RE Tax Refunds

MOU – PA-ETEP Evaluation
Portal

3. The lease agreement between the Borough of Crafton and the District for use of the Crafton miniature golf course for the month of October at a cost of one dollar (\$1); (Finance Item #1013-03)
 _____ *First*; _____ *Second*; _____ *Vote*

Lease Agreement – Crafton Miniature Golf

III. Personnel

Motion to approve the following Personnel Items:

1. The additions to the Day-to-Day Substitutes for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #1013-01 **REVISED**)
2. The 2012-2013 annual and semi-annual ratings for Temporary Professional Employees and Professional Employees and to direct administration to file said ratings with the appropriate agencies consistent with Section 1108 of the Pennsylvania School Code.
3. The additions to the 2013-2014 Supplemental Athletic List as recommended by administration and submitted; (Personnel Item #1013-02 **REVISED**)
4. Appoint Daniel Hahn to a one-semester Long-Term Substitute position in the secondary science department as recommended by administration and under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #1013-03)
5. The reassignments of the following educators under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement:
 - Cynthia Eddy – Gifted Facilitator K-12
 - Jamie Sonnie – High School Librarian
 - Zeffie Carroll – English/Reading
6. Appoint Michael Kozy and Tonilyn Longo as the SAT Prep course instructors for the 2013-2014 fall and spring semesters for math and English/Language Arts, respectively, and under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #1013-04)
7. Appoint the position of 2.5 hour playground aide at Crafton Elementary to Sharon Daley, as submitted, and under the terms of Secretarial, Cafeteria and Aides Bargaining Unit Agreement; (Personnel Item #1013-05)
8. Appoint the following to share the positions of after-school tutors for the After-School Tutoring Program to be offered at the junior-senior high school and funded by ACCESS:
 - Maggi Mishkin
 - William Palonis
 - Gerald Pepe
 - Pamela Stone
 (Personnel Item #1013-06)

Day-to-Day Substitutes 2013-2014

Annual and Semi-Annual Rates of TPEs and PEs

Additions to Supplemental Athletic List

LTS Position – Daniel Hahn

Reassignments: Cynthia Eddy, Jamie Sonnie, Zeffie Carroll

SAT Prep Course Instructors – Michael Kozy and Tonilyn Longo

Crafton Playground Aide – Sharon Daley

After-School Tutoring Program at Jr.-Sr. High School

9. Appoint the following to the after-school tutoring positions for the 2013-2014 21st Century Learning Community program based as submitted:
- Jamie Sonnie – 7th Grade Reading at JSHS
 - Lisa Rowley – 8th Grade Reading at JSHS
 - Teacher – Jeanine Butts (3-hour position)
 - Teacher – Brian Harewicz (2-hour position)
 - Teacher – Andrea Harrity (2-hour position)
 - Physical Activity Teachers – Susan Brossman and Rachel Foltz
 - Guidance Counselors (2) – Amanda Graham and Patricia Serdy
 - Lead Teacher – shared by Andrea Harrity and Chris Colonna
- (Personnel Item #1013-07)

Posting – After-School Tutors for the 21st Century Learning Community Program

10. Appoint Carol Rust to the position of instructional aide at Crafton Elementary, as submitted, and under the terms of Secretarial, Cafeteria and Aides Bargaining Unit Agreement; (Personnel Item # 1013-08)

Crafton Instructional Aide – Carol Rust

11. An after-school tutoring program at Carnegie and Crafton Elementary as submitted for three hours each week beginning in October through April and funded by the Accountability Block Grant. Positions for these programs will be posted accordingly.

After-school Tutoring Program

_____ First; _____ Second; _____ Vote

IV. Student Services

Motion to approve the following Student Services Items:

1. The list of approved bus drivers for STA as submitted. All appropriate paper work is on file; (Student Services Item #1013-01)
2. The list of van drivers for Roenigk Transportation as submitted. All appropriate paper work is on file. (Student Services Item #1013-02)

STA Drivers

Roenigk Drivers

_____ First; _____ Second; _____ Vote

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ First; _____ Second; _____ Vote; _____ Time