



Carlynton School District

Mr. Gary Peiffer • Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: October 16, 2013

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Regular Voting Meeting on **Monday, October 21, 2013, 7:30 pm** in the **library** of the Carlynton Junior-Senior High School.

- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

**Voting Meeting
October 21, 2013
Carlynton Jr.-Sr. High School Library – 7:30 pm**

AGENDA / ADDENDA

CALL TO ORDER

PLEDGE OF ALLEGIENCE - *High school students*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

- The minutes of the October 7, 2013 Committee/Voting Meeting as presented;
_____ *First*; _____ *Second*; _____ *Vote*

Minutes of October 7, 2013 Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
 - Business Manager Report
 - Director of Pupil Services Report
 - Principals' Report
- Construction Update – *John Hays*
- Pathfinder Report – *Director Wilson*
- Parkway West CTC Report – *Director Walkowiak*
- SHASDA – *Director Schirripa*
- PSBA Legislative – *Director Schell*

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2013-2014 conference and field trip requests as presented and approved by administration; (Miscellaneous Item #1013-01)
_____ *First*; _____ *Second*; _____ *Vote*

Additions – 2013-2014 Conference and FT Requests

II. Finance

Motion to approve the following Finance Items:

- | | |
|---|--|
| 1. The Treasurer's Report for the month of September 2013 as presented; | September Treasurer's Report |
| 2. The September 2013 bills in the amount of \$4,083,703.49 as submitted; | September 2013 Bills |
| 3. The partnership between the district and Kades-Margolis as the 403(b) plan consultant and TSA Consulting as the 403(b) plan administrator as presented; (Finance Item #1013-01) | 403(b) Partnership – Kades Margolis and TSA Consulting |
| 4. The October 2013 Real Estate Tax Refunds for the Borough of Crafton as submitted; (Finance Item #1013-02) | Crafton RE Tax Refunds – October 2013 |
| 5. The Contract of Service between the district and Pennsylvania Educators' Clearinghouse (PA-Educator.net) as presented with a twelve (12) month user fee in the amount of \$1,950 for the period beginning July 1, 2013 through June 30, 2014 as submitted; (Finance Item #1013-03) | Contract of Service – PA-Educator.net |
| 6. The September 2013 Athletic Fund Report with an ending balance of \$8,549.30 as submitted; (Finance Item #1013-04) | Athletic Fund Report – September 2013 |
| 7. The September 2013 Activities Fund Report with and ending balance of \$41,689.30 as submitted; (Finance Item #1013-05) | Activities Fund Report – September 2013 |
| 8. The list of change orders for renovation work as submitted by Thomas and Williamson. (Finance Item #1013-06)
_____ First; _____ Second; _____ Vote | Renovation Change Orders – T & W |

III. Personnel

Motion to approve the following Personnel Items:

- | | |
|---|--|
| 1. The additions to the Day-to-Day Substitutes for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #1013-01) | Additions to the Day-to-Day Substitutes 2013-2014 |
| 2. The addition to the Curriculum Supplemental Contracts for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #1013-02) | Addition to the 2013-2014 Curriculum Supplemental List |
| 3. The resignation of Cynthia Eddy, from the Supplemental Activities position of AV Coordinator, effective September 27, 2013. Upon posting, award the position to Ryan Gevaudan, effective October 29, 2013; (Personnel Item #1013-03 REVISED) | Resignation of AV Coordinator – Cynthia Eddy; Award Position – Ryan Gevaudan |
| 4. Appoint Principals Michael Loughren and John McAdoo as attendance officers for the junior-senior high school for the purpose of filing citations and truancy reports and appearing before the magistrate for related hearings; | Principals as Attendance Officers |
| 5. The request for a Leave of Absence for Employee SCA 13-14-08 as submitted; (Personnel Item #1013-04) | Leave of Absence Request – SCA 13-14-08 |

6. The following substitute tutors for the 21st Century Learning Community program to be used as needed:

- Susan Brossman
 - Michael Donovan
 - Katie Kingsley
 - Bethany Martys
 - Maggi Mishkin
 - Elaine Retcofsky
 - Pamela Stone
- (Personnel Item #1013-05)

Substitute Tutors – 21st
Century Learning Community

7. The following after-school tutors at the elementary level for three (3) hours per week beginning in October 2013 through April 2014. The program will operate on Tuesday, Wednesday and Thursday from 3:15 to 4:15 pm. Teachers will be compensated at the per diem rate:

- Cynthia Bevan, Carnegie Math
 - Jeanine Butts, Carnegie Reading
 - Anna Kostrick and James Nagorski, Crafton Math
 - Andrea Mackey, Pamela Stone, Kristin Tatara, Crafton Reading (*sharing*)
- (Personnel Item #1013-06 REVISED)

After- School Elementary
Tutors

8. The resignation of instructional aide Alma DeLuca, effective September 26, 2013, as submitted. (Personnel Item #1013-07)

Resignation – Alma DeLuca

9. The additions to the 2013-2014 Supplemental Athletic Contracts as presented:

- Timothy Miller – Varsity Head Baseball Coach
 - Anthony Istik – Junior High Head Track Coach
- (Personnel Item #1013-08)

Additions to Supplemental
Athletic Contracts

_____ *First*; _____ *Second*; _____ *Vote*

IV. Student Services

Motion to approve the following:

1. The agreement for Madison Crown to compete as an independent gymnast in the WPIAL gymnastics division for the 2013-2014 school year under the training and direction of Monaca Turners Gym as presented; (Student Services Item #1013-01)

Independent Gymnast for
2013-2014

2. The additions to the list of approved bus drivers for STA as submitted. All appropriate paper work is on file; (Student Services Item #1013-01)

STA Drivers - Additions

3. The addition to the list of van drivers for Roenigk Transportation as submitted. All appropriate paper work is on file. (Student Services Item #1013-02)

Roenigk Drivers – Addition

_____ *First*; _____ *Second*; _____ *Vote*

IV. Policy

Motion to approve the following:

1. The modifications to Policy No. 249, Harassment and Bullying, as submitted at the meeting of September 16, 2013. (Policy Item #1013-01)

Policy No. 249 – Harassment
and Bullying

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*; _____ *Time*