



Carlynton School District

Dr. Joseph Dimperio • Acting Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: February 12, 2019

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its monthly Voting Meeting
Tuesday, **February 19, 2019 at 7:00 pm** in the Carlynton Junior-Senior High School -
Classroom 110.

CARLYNTON SCHOOL DISTRICT

Voting Meeting
February 19, 2019
Carlynton Jr.-Sr. High School, Classroom 110 – 7:00 pm

AGENDA / ADDENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

PRESENTATION – *Steve Neidenberger, Hosack, Specht, Muetzel and Wood – Audit Review*

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the January 15, 2019 regular voting meeting;
2. **The minutes of the February 12, 2019 finance committee meeting;**
3. **The minutes of the February 12, 2019 voting meeting.**
_____ *First*; _____ *Second*; _____ *Vote*

Minutes of January 15, 2019
Voting Meeting
**Minutes of February 12,
2019 Finance Meeting**
**Minutes of February 12,
2019 Voting Meeting**

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent’s Report
 - Business/Finance – *Mr. Juzwick*
 - Principals
 - Committee Reports
 - Parkway West CTC – *Director Appel*
 - Pathfinder – *Director Honchar*
 - SHASDA – *Director Frank*
 - Legislative/PSBA – *Director Simcic*

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2018-2019 Conference and Field Trips Requests as submitted. (Miscellaneous Item #0219-01 **REVISED**)

Conference and Field Trip
Requests

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| 2. The proposed 2019-2020 school year calendar, Option C, as presented; (Miscellaneous Item #0219-02) | 2019-2020 Proposed School Year Calendar |
| 3. The donating, selling, and subsequent removal and/or discarding of old junior-senior high school library paperback books identified as outdated or damaged: | Discarding of Books |
| 4. The resolution urging the Pennsylvania General Assembly to adequately invest in public schools and students by increasing basic education funding. (Miscellaneous Item #0219-03)
_____ <i>First</i> ; _____ <i>Second</i> ; _____ <i>Vote</i> | Resolution to Increase Funding |

II. Finance

Motion to approve the following Finance Items:

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| 1. The 2019-2020 Preliminary Proposed Budget in the amount of \$29,982,373.46 with the intent to request approval from the Pennsylvania Department of Education for a referendum exception up to the maximum permitted by law. The Board Secretary will give public notice of this action through publication in a local newspaper; | 2019-2020 Preliminary Proposed Budget |
| 2. The January 2019 bills in the amount of \$689,808.57 as presented; | January 2019 Bills |
| 3. The Treasurer's Report for the month ending November 30, 2018 as presented; | Treasurer's Report – November 30, 2018 |
| 4. The Treasurer's Report for the month ending December 31, 2018 as presented; | Treasurer's Report – December 31, 2018 |
| 5. The budget transfers for the 2018-2019 school year budget as presented; (Finance Item #0219-01) | 2018-2019 Budget Transfers |
| 6. The Parkway West Career and Technology Center Jointure Agreement for the period of six years beginning in the 2019-2020 school year through the 2023-2024 school year as presented; (Finance Item #0219-02) | Parkway West CTC Jointure Agreement |
| 7. The Parkway West General Operating and Jointure Budget for the 2019-2020 school year as follows: The Parkway West General Operating Budget in the amount of \$6,691,838 and the Parkway West Jointure Budget in the amount of \$707,687. The District's estimated share of the general operating budget is \$355,063.20 and the District's estimated share of the jointure budget is \$25,929.87 as presented; (Finance Item #0219-03) | 2019-2020 Parkway West CTC Operating and Jointure Budget |
| 8. The Certificate of Substantial Completion and Acceptance for the District Trane Project No. D3-40053 as presented in Exhibits B.1 and B.2; (Finance Item #0219-04) | Certificate of Substantial Completion – Trane Project |
| 9. The final payment to Trane for the completion of the project PACT CD57018 as presented; (Finance Item #0219-05) | Final Payment to Trane Contract Renewal – |

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| <p>10. The agreement between the District and UGI Energy Services for the supply of natural gas for the period beginning September 2019 through August 2022 as presented; (Finance Item #0219-06)</p> | <p>UGI Energy Services Agreement</p> |
| <p>11. The contract renewal with Pediatric Therapy Specialists, Inc., for Occupational Therapy and Physical Therapy beginning July 1, 2019 through June 30, 2021 at the current rates as presented; (Finance Item #0219-07)</p> | <p>Pediatric Therapy Specialists</p> |
| <p>12. The Letter of Agreement between the District and the Health Partnership between UPMC Children’s Hospital of Pittsburgh/Ronald McDonald Care Mobile for onsite health services as presented; (Finance Item #0219-08)</p> | <p>Agreement with Health Partnership</p> |
| <p>13. The audit review for year ending June 30, 2018 as presented by Hosack, Specht, Muetzel, and Wood, LLP; (Finance Item #0219-09)</p> | <p>Audit Review</p> |
| <p>14. The Athletic Fund Report for the month ending December 31, 2018 with an ending balance of \$12,841.75 as submitted; (Finance Item #0219-10)</p> | <p>Athletic Fund Report – December 2018</p> |
| <p>15. The Activities Fund Report for the month ending December 31, 2018 with an ending balance of \$74,978.62 as submitted; (Finance Item #0219-11)</p> | <p>Activities Fund Report – December 2018</p> |
| <p>16. The Athletic Fund Report for the month ending January 31, 2019 with an ending balance of \$13,856.43 as submitted; (Finance Item #0219-12)</p> | <p>Athletic Fund Report – January 2019</p> |
| <p>17. The Activities Fund Report for the month ending January 31, 2019 with an ending balance of \$75,748.44 as submitted; (Finance Item #0219-13)</p> | <p>Activities Fund Report – January 2019</p> |
| <p>18. The terms and conditions of the settlement agreement and release between the District and SAR1819-01 as submitted and that appropriate members of the administration be authorized to execute all necessary documents. (Finance Item #0219-14)
 _____ <i>First</i>; _____ <i>Second</i>; _____ <i>Vote</i></p> | <p>Settlement Agreement</p> |

III. Personnel

Motion to approve the following Personnel Items:

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| <p>1. The resignation of Carnegie Elementary lunchroom/playground aide Laura Cygnarowicz effective December 19, 2018; (Personnel Item #0219-01)</p> | <p>Resignation – Laura Cygnarowicz</p> |
| <p>2. The resignation of Carnegie Elementary lunchroom/playground aide Rita Weissert, effective January 15, 2019 as presented; (Personnel Item #0219-02)</p> | <p>Resignation – Rita Weissert</p> |
| <p>3. The addition to the 2018-2019 Curriculum Supplemental List as presented; (Personnel Item #0219-03)</p> | <p>Addition to Curriculum Supplemental List</p> |

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| <p>4. The following individuals to facilitate the elementary after-school robotics club for one hour at a minimum of 35 hours for a stipend of \$1,000 funded by a PA Smart Grant:</p> <ul style="list-style-type: none"> ▪ Lauren Baughman and Wendy Steiner - Carnegie Elementary ▪ Andrea Ficorilli and Maria Wisser - Crafton Elementary (Personnel Item #0219-04) | <p>Elementary After-School Robotics Club</p> |
| <p>5. Brittany Nocera and Pamela Stone to facilitate a girls STEM after-school club at the junior senior high school for one hour at a minimum of 35 hours for a stipend of \$1,000 funded by a PA Smart Grant; (Personnel Item #0219-05)</p> | <p>JSHS Girls STEM After-School Club</p> |
| <p>6. Pamela Stone to provide homebound instruction for a high school special education student for five hours per week at a stipend of \$40 per hour; (Personnel Item #0219-06)</p> | <p>Homebound Instruction</p> |
| <p>7. Brian Harewicz, Andrea Harrity, and Pamela Stone to facilitate the academic summer program in the subjects of reading, writing, and math, respectively, beginning June 10 through July 3, 2019 from 8 am to 12 pm at the teachers per diem rate; (Personnel Item #0219-07)</p> | <p>Academic Summer Program</p> |
| <p>8. Michael Kozy and Tonilyn Jackson to facilitate the mathematics and English/Language Arts portions of the Scholastic Aptitude Test Prep Course to be held for ten consecutive Saturdays beginning February 16, 2019 for two hours per session. Teachers will be compensated at the per diem rate and will be allowed two additional hours for class preparation; (Personnel Item #0219-08)</p> | <p>SAT Prep Course</p> |
| <p>9. Rickey Laird to the position of cafeteria van driver, a Class IV position for four hours per day under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0219-09)</p> | <p>Cafeteria Van Driver – Rickey Laird</p> |
| <p>10. Mary Beth Stracka to the temporary position of junior-senior high school secretary for a two-week period beginning February 25, 2019 under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0219-10)</p> | <p>Temporary JSHS Secretary – Mary Beth Stracka</p> |
| <p>11. Richard Piccinini to the Supplemental Athletic Position of Varsity Head Football Coach for the 2019-2020 school year, pending clearances, as presented; (Personnel Item #0219-11)</p> | <p>Varsity Head Football Coach – Richard Piccinini</p> |
| <p>12. The early retirement incentive letter to be mailed to members of the Carlynton Federation of Teachers as presented. (Personnel Item #0219-12)</p> <p>_____ <i>First</i>; _____ <i>Second</i>; _____ <i>Vote</i></p> | <p>Early Retirement Incentive Letter</p> |

IV. Policy

Motion to approve the following Policy Items:

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| <p>1. Adopt and approve the second/final reading of Policy 246, School Wellness, with administrative revisions, as presented, per the full PSBA policy review; (Policy Item #0219-01)</p> | <p>School Wellness Policy 246 – Adoption</p> |
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2. The first reading of Policies 800-808, as presented, per the full PSBA policy review; (Policy Item #0219-02)

3. The authorization of board members and/or a qualified hearing examiner to serve as a duly authorized standing Committee of the Board, or a qualified hearing examiner appointed by the Board to act in a representative capacity for the Board, during a suspension/ expulsion of a student(s), recognizing that the entire board must affirm/reject their recommendation at a public meeting in compliance with Policy 233, Suspensions and Expulsions.
_____ *First*; _____ *Second*; _____ *Vote*

Policies 800-808 – First Reading

Policy 233 Compliance

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*; _____ *Time*