



# Carlynton School District

Dr. Joseph Dimperio • Acting Superintendent

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## M E M O R A N D U M

TO: Board of Directors  
Administrators  
Municipal Offices

DATE: May 14, 2019

RE: BOARD OF EDUCATION MEETING

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The Carlynton Board of School Directors will conduct its monthly Voting Meeting  
**Monday, May 20, 2019 at 7:30 pm** in the Carlynton Junior-Senior High School Cougar  
Collaboration Center.

CARLYNTON SCHOOL DISTRICT

Voting Meeting

May 20, 2019

Carlynton Jr.-Sr. High School CCC– 7:30 pm

AGENDA / ADDENDA

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL**

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:**

**APPROVAL OF MINUTES:**

*Motion to approve the following minutes:*

1. The minutes of the April 16, 2019 Regular Voting Meeting;
2. **The minutes of the May 14, 2019 Finance Committee Meeting.**  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Minutes of April 16, 2019  
Voting Meeting  
Minutes of May 14, 2019  
Finance Committee

**REPORTS:**

- Executive Session
- Administrative Reports
  - Superintendent's Report
    - Business/Finance – *Mr. Juzwick*
  - Committee Reports
    - Parkway West CTC – *Director Appel*
    - Pathfinder – *Director Honchar*
    - SHASDA – *Director Frank*
    - Legislative/PSBA – *Director Simcic*

**I. Miscellaneous**

*Motion to approve the following Miscellaneous Items:*

1. The additions to the 2018-2019 Conference and Field Trips Requests as submitted. (Miscellaneous Item #0519-01 **REVISED**)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Conference and Field Trip  
Requests

**II. Finance**

*Motion to approve the following Finance Items:*

1. The April 2019 bills in the amount of \$646,165.57 as presented;

March 2019 Bills

- |  |   |
|--|---|
| 2. The Treasurer’s Report for the month ending March 31, 2019 as presented;  | Treasurer’s Report – March 2019                 |
| 3. The 2019-2020 proposed final budget in the amount of \$29,586,670 with a millage rate of 24.1815. The proposed final budget will be advertised for a period of 30 days prior to the adoption of the final budget;   | 2019-2020 Proposed Final Budget                 |
| 4. The Budget Transfers for the 2018-2019 school year as presented through April 2019; (Finance Item #0519-01 <b>REVISED</b> )   | Budget Transfers                                |
| 5. The 2019-2020 Services Agreement between the District and the Allegheny Intermediate Unit as presented; (Finance Item #0519-02 <b>REVISED</b> )   | 2019-2020 Services Agreement – AIU              |
| 6. The renewal agreement with Hosack, Specht, Muetzel, and Wood LLP for auditing services for the years 2019, 2020, and 2021 at a rate of \$15,300, \$15,750, and \$16,225, respectively; (Finance Item #0519-03)  | Renewal Agreement with HSMW                     |
| 7. The Software Service Agreement between the District and Tyler Technologies for transportation software and professional services at an initial cost of \$6,350 followed by an annual cost of \$2,500 for the subsequent two years as submitted; (Finance Item #0519-04)                               | Software Service Agreement – Tyler Technologies |
| 8. The Food Service Management Company Contract between the District and Aramark Educational Services LLC for the 2019-2020 school year as submitted; (Finance Item #0519-05)  | Food Services Management Contract - Aramark     |
| 9. The purchase of a 10-passenger 2019 Ford Transit-150 XL van from Woltz and Wind Ford through the Pennsylvania Department of General Services Costars program at a cost not to exceed \$32,000. The van will be used for the transit of small student groups to extracurricular events and activities; | Purchase of 10-Passenger Van                    |
| 10. Ratify the Memorandum of Understanding between the District and Vision to Learn for the 2019-2020 school year as submitted; (Finance Item #0519-06)  | MOU – Vision to Learn                           |
| 11. The April 2019 Athletic Fund Report with an ending balance of \$7,318.29; (Finance Item #0519-07)  | April 2019 Athletic Fund Report                 |
| 12. The April 2019 Activities Fund Report with an ending balance of \$90,643.32; (Finance Item #0519-08)   | April 2019 Activities Fund Report               |
| 13. <b>Participation in the Church Mutual Regent program at a cost of \$61,804 effective July 1, 2019 as presented; (Finance Item #0519-09)</b>  | <b>Church Mutual Regent – Workers Comp</b>      |
| 14. <b>The insurance package for the Assigned General Fund Balance for the 2019-2020 school year as recommended by Arthur J. Gallagher Agency at a cost of \$60,617. The package includes cyber liability.</b><br>_____ <i>First</i> ; _____ <i>Second</i> ; _____ <i>Vote</i>                           | <b>AJ Gallagher Agency – Insurance Package</b>  |

**III. Personnel**

*Motion to approve the following Personnel Items:*

1. Pamela Stone to provide six (6) half-hour summer tutoring sessions for a secondary student between June 10 and July 31, 2019 at the per diem rate; (Personnel Item #0519-01)
2. The Letter of Intent to Retire as submitted by elementary aide Kimberly McCahill effective the last day of the 2018-2019 school year as submitted; (Personnel Item #0519-02)
3. Reassign Annamarie Hughes to the position of cafeteria worker at the junior-senior high school, effective August 16, 2019;
4. Award the positions of temporary summer custodial helpers at an hourly wage of \$10 to the following:
  - Andrew Clark
  - Amanda Griffin
  - Mike Griffin
  - Kathleen Griffin
  - Ricky Laird
  - Mikayla Richards
  - Makayla Rittmeyer
  - Justin Stengel
  - Nicole Stengel
  - Donna Thompson(Personnel Item #0519-03)
5. **The addition to the 2019-2020 Supplemental Athletic List as presented; (Personnel Item #0519-04)**
6. **Award the positions of summer maintenance helpers to David Kaercher and Gary Mitkowski under the terms of the Custodial-Maintenance Collective Bargaining Unit Agreement. (Personnel Item #0519-05)**

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

**V. Policy**

*Motion to approve the following Policy Items:*

1. Adopt and approve the second/final reading of Policies 810.2-819, as presented, per the full PSBA policy review; (Policy Item #0519-01)
2. The first reading of Policy 810.3 with attachment, as presented, per the full PSBA policy review. (Policy Item #0519-02)

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

**OLD BUSINESS:**

Student Tutoring – Pamela Stone

Letter of Intent to Retire – Kimberly McCahill

Reassignment – Annemarie Hughes

Summer Custodial Helpers

**2019-2020 Supplemental Athletic Addition**

**Summer Maintenance Helpers**

Policies 810.2-819 – Final Reading

Policy 810.3 and Attachment – First Reading

**NEW BUSINESS:**

*Board Docs*

*Community Meetings*

*PSBA Legislative Platform - June 28 deadline for board proposals to be considered for the 2020 Legislative Agenda*

**OPEN FORUM:**

**ADJOURNMENT:**

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*; \_\_\_\_\_ *Time*