



# Carlynton School District

Dr. Joseph Dimperio • Acting Superintendent

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## M E M O R A N D U M

TO: Board of Directors  
Administrators  
Municipal Offices

DATE: June 11, 2019

RE: BOARD OF EDUCATION MEETING

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The Carlynton Board of School Directors will conduct a Regular Voting Meeting Monday, **June 25, 2019 at 7:00 pm** in the **Carlynton Junior-Senior High School Cougar Collaboration Center (CCC)**.

**CARLYNTON SCHOOL DISTRICT**

**Voting Meeting  
June 25, 2019  
CCC – 7:00 pm**

**AGENDA / ADDENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL**

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:**

**APPROVAL OF MINUTES:**

*Motion to approve the following minutes:*

1. The minutes of the May 20, 2019 Regular Voting Meeting as presented;
2. **The minutes of the June 11, 2019 Finance Committee Meeting as presented.**

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Minutes of May 20, 2019  
Regular Voting Meeting  
**Minutes of the June 11,  
2019 Finance Meeting**

**REPORTS:**

- Executive Session
- Administrative Reports
  - Superintendent's Report – *Dr. Dimperio*
    - Business/Finance – *Mr. Juzwick*
    - Technology – *Mr. Jones*
  - Committee Reports
    - Parkway West CTC – *Director Appel*
    - Pathfinder – *Director Honchar*
    - SHASDA – *Director Frank*
    - Legislative/PSBA – *Director Simcic*

**I. Finance**

*Motion to approve the following Finance Items:*

1. The Carlynton School District 2019-2020 General Fund Budget with revenues of \$28,875,000 and expenditures in the amount of \$29,586.664.

2019-2020 General Fund  
Budget

<p>2. Resolution No. 474-19 establishing the millage for real estate taxation for the 2019-2020 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 24.1815 mills or \$2.41815 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0619-01)</p>	<p>Resolution No. 474-19 Real Estate Millage - 2019-2020</p>
<p>3. Resolution No. 475-19 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2019-2020 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0619-02)</p>	<p>Resolution No. 475-19 Earned Income Tax Levy 2019-2020</p>
<p>4. Resolution No. 476-19 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$170.66; (Finance Item #0619-03)</p>	<p>Resolution No. 476-19 Homestead/Farmstead Tax Relief Act Funds</p>
<p>5. The Treasurer’s Report for the month of April 2019 as presented;</p>	<p>April 2019 Treasurer’s Report</p>
<p>6. The bills for the month of May 2019 in the amount of \$560,403.53;</p>	<p>May 2019 Bills</p>
<p>7. Designate PNC Bank, as the official school district depository for funds received for fiscal year 2019-2020 in accordance with Section 621 of the PA School Code;</p>	<p>PNC Bank – District Depository</p>
<p>8. Exonerate Carissima Kerns, Crafton Real Estate Tax Collector, Dorothy Falk, Rosslyn Farms Real Estate Tax Collector, and Jordan Tax Service, Carnegie Real Estate Tax Collector, from further collection of school district real estate taxes for the 2018-2019 school year, effective June 30, 2019, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of lienning;</p>	<p>Tax Collectors Excused from Collection</p>
<p>9. Appoint Jordan Tax Service, Inc., as real estate tax collector for Carnegie Borough properties within the school district for the 2019 tax year;</p>	<p>Carnegie RE Tax Collector – JTS</p>
<p>10. Deputize Jordan Tax Service, Inc., as real estate tax collectors for the properties located within the school district in the Boroughs of Rosslyn Farms and Crafton for the 2019 tax year;</p>	<p>Rosslyn Farms and Crafton RE Tax Collector – JTS</p>
<p>11. Reappoint Marissa Mendoza as Treasurer of the Carlynton School District for a term beginning July 1, 2019 and ending June 30, 2020;</p>	<p>CSD Treasurer</p>
<p>12. Renew public official bonding for Board Secretary Christopher Juzwick and Treasurer Marissa Mendoza;</p>	<p>Public Official Bonds</p>
<p>13. Grant authorization for the appropriate officials to provide tax duplicates to each of the District’s tax collectors on or before July 1, 2019, in accordance with Section 682 of the PA School Code;</p>	<p>Tax Duplicates</p>

<p>14. Authorize the District to acquire the tax collector’s bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;</p>	<p>Acquisition of Tax Collector’s Bonds</p>
<p>15. The Budget Transfers for the 2018-2019 school year as presented through June 25, 2019; (Finance Item #0619-04)</p>	<p>Budget Transfers</p>
<p>16. Award bids for Athletic Supplies for the 2019-2020 school year in the total amount of \$68,910.88;</p>	<p>Award Bids – Athletic Supplies</p>
<p>17. The May 2019 Athletic Fund Report as submitted with an ending balance of \$10,378.21; (Finance Item #0619-05)</p>	<p>Athletic Fund Report – May 2019</p>
<p>18. The May 2019 Activities Fund Report as submitted with an ending balance of \$88,991.02; (Finance Item #0619-06)</p>	<p>Activities Fund Report – May 2019</p>
<p>19. The agreement between the District and Wesley Family Services for liaison provider services for the Student Assistance Program for the 2019-2020 school year under the terms of the presented agreement; (Finance Item #0619-07)</p>	<p>Wesley Family Services – Student Assistance Program</p>
<p>20. The agreement between the District and Wesley Family Services for School-Based Therapeutic Services at Carnegie Elementary School for the 2019-2020 school year at a cost of \$30,000 under the terms of the presented agreement; (Finance Item #0619-08)</p>	<p>Wesley Family Services – Therapeutic Services, Carnegie Elementary</p>
<p>21. The agreement between the District and Wesley Family Services for School-Based Therapeutic Services at Crafton Elementary School for the 2019-2020 school year at a cost of \$20,000 under the terms of the presented agreement; (Finance Item #0619-09)</p>	<p>Wesley Family Services – Mental Health Therapy, Crafton Elementary</p>
<p>22. The agreement between the District and Wesley Family Services for School-Based Therapeutic Services at Carlynton Junior-Senior High School for the 2019-2020 school year at a cost of \$74,900 under the terms of the presented agreement; (Finance Item #0619-10)</p>	<p>Wesley Family Services – Mental Health Therapy, Carlynton JSHS</p>
<p>23. The purchase of a Kubota tractor and mower through the Pennsylvania Department of General Services Costars program at a cost not to exceed \$25,000; (Finance Item #0619-11)</p>	<p>Purchase of a Kubota Tractor</p>
<p>24. Continued participation in the Pennsylvania Local Government Investment Trust (PLGIT) for the purpose of purchasing shares of the Trust;</p>	<p>Participation in PLGIT</p>
<p>25. Continued participation in the Pennsylvania School District Liquid Asset Fund (PSDLAF) for the purpose of purchasing shares of the Trust;</p>	<p>Participation in PSDLAF</p>
<p><b>26. The Treasurer’s Report for the month of May 2019 as presented;</b></p>	<p><b>May 2019 Treasurer’s Report</b></p>
<p><b>27. The proposal from Heartland School Solutions for a cafeteria Point of Service computer system with licensing, hardware, and software at a cost not to exceed \$9,008. The purchase will be subsidized by the cafeteria fund; (Finance Item #0619-12)</b></p>	<p><b>Heartland School Solutions – Cafeteria Computer System</b></p>

28. **The purchase agreement between the District and CDW-G for 15 HP ProBooks through the Department of General Services Costars program at a cost of \$10,725; (Finance Item #0619-13)**
29. **The three-year agreement between the District and Alcatel Support Services for the District phone system at a cost of \$14,0555; (Finance Item #0619-14)**
30. **The intent of the District to enter into a Stormwater and Access Easement Agreement for Parcel 68-H-64 with the Borough of Crafton.**  
 \_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

**CDW-G – Purchase of HP Probooks**

**Alcatel Support Services for Phone System**

**Easement Agreement with Crafton Borough**

### III. Personnel

*Motion to approve the following Personnel Items:*

1. The 2019-2020 Athletic Supplemental List with new and returning coaches as submitted; (Personnel Item #0619-01 **REVISED**)
2. The 2019-2020 Activities Supplemental List with returning sponsors as submitted; (Personnel Item #0619-02 **REVISED**)
3. **Reappoint Lisa Rowley to the supplemental position of Federal Programs Coordinator at an annual stipend of \$6,715; (Personnel Item #0619-03)**
4. The 2019-2020 Leave of Absence Requests as submitted by Employees CFT1920-01 and SCA1920-02; (Personnel Item #0619-04 **REVISED**)
5. The realignment of elementary General Music K-6 (general music: instrumental, band, and chorus) teachers under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement for the 2019-2020 school year:
  - Russ Pedersen – Carnegie Elementary
  - Mark Priore – Crafton Elementary (Personnel Item #0619-05)
6. The reassignment of the following staff per the terms of the Secretary-Cafeteria-Aides Collective Bargaining Agreement bid process for the 2019-2020 school year:
  - Sharon Stengel – Access/Athletics and Activities Secretary
  - Donna McDonough – JSHS Secretary
  - Jennifer O’Lexa – Registrar/Child Accounting/PIMS
  - Greg Petronsky – JSHS School Main Office Secretary
  - Kathleen Schneider – JSHS Life Skills Support
  - Justin Lambert – JSHS Instructional Support
  - Sharon Stinelli – Crafton Grades 4-6 Instructional Support
  - Lorrie Rose – Crafton Grades 4-6 Instructional Support
  - Deborah Klein – Crafton Library
  - Cynthia White-Sutton – Carnegie Autistic/Life Skills
  - Billee Sue Ankrom – Carnegie Autistic/Life Skills
  - Rena Taylor – Carnegie K-3 Instructional Support
  - Denise Kizina – Carnegie Grades 4-6 Instructional Support
  - Kimberly Wagner – Carnegie Grades 4-6 Instructional Support

Athletic Supplemental List

Activities Supplemental List

**Federal Programs Coordinator – Lisa Rowley**

Leave of Absence

Realignment of Elementary Music Positions

Reassignment of SCA Staff

- Linda Driscoll – Carnegie Library
- Ellen Papuga – Crafton Lunchroom/Playground
- Cheryl Irwin – Furlough  
(Personnel Item #0619-06)

7. Employ Kimberly Sumpter as a Title I Elementary Reading Specialist/Math Teacher at Carnegie Elementary School during the summer months at an hourly rate of \$40; (Personnel Item #0619-07)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Title I Elementary Reading Specialist/Math Teacher – Kimberly Sumpter

#### IV. Student Services

*Motion to approve the following Student Service Items:*

1. The School Improvement Report for additional targeted support for Carlynton Junior-Senior High School as submitted to the Pennsylvania Department of Education as presented; (Student Services Item #0619-1)
2. The printing agreement between Carlynton Junior-Senior High School and Herff Jones for the printing and publication of the school yearbook at a cost of \$8,488.98. (Student Services Item #0619-02)  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

School Improvement Report – Carlynton JSHS

Printing Agreement for Yearbook – Herff Jones

#### V. Policies

*Motion to approve the following Policy Items:*

1. Adopt and approve the second and final reading of Policy 810.3, School Vehicle Drivers, and the attachment, per the full PSBA policy review. (Policy Item #0619-01)
2. The first reading of the following policies per the full PSBA policy review:
  - Policy 822 – Automated External Defibrillator
  - Policy 824 – Maintaining Professional Adult/Student Boundaries
  - Policy 828 – Fraud
  - Policy 829 – Electronic Signatures
  - Policy 830 – Breach of Computerized Personal Information  
(Policy Item #0619-02)
3. **The first reading of Policy 907, School Visitors, and related attachments as presented and reviewed by PSBA. (Policy Item #0619-03)**  
\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*

Policy 810.3 and Attachment

Policies 822, 824, 828, 829, and 830

**Policy 907**

#### OLD BUSINESS:

**NEW BUSINESS:** *Submission of proposal for PSBA's 2020 Legislative Platform; re: Alleviating the costs associated with meeting the mandated education needs of students with disabilities.*

**OPEN FORUM:**

**ADJOURNMENT:**

\_\_\_\_\_ *First*; \_\_\_\_\_ *Second*; \_\_\_\_\_ *Vote*; \_\_\_\_\_ *Time*